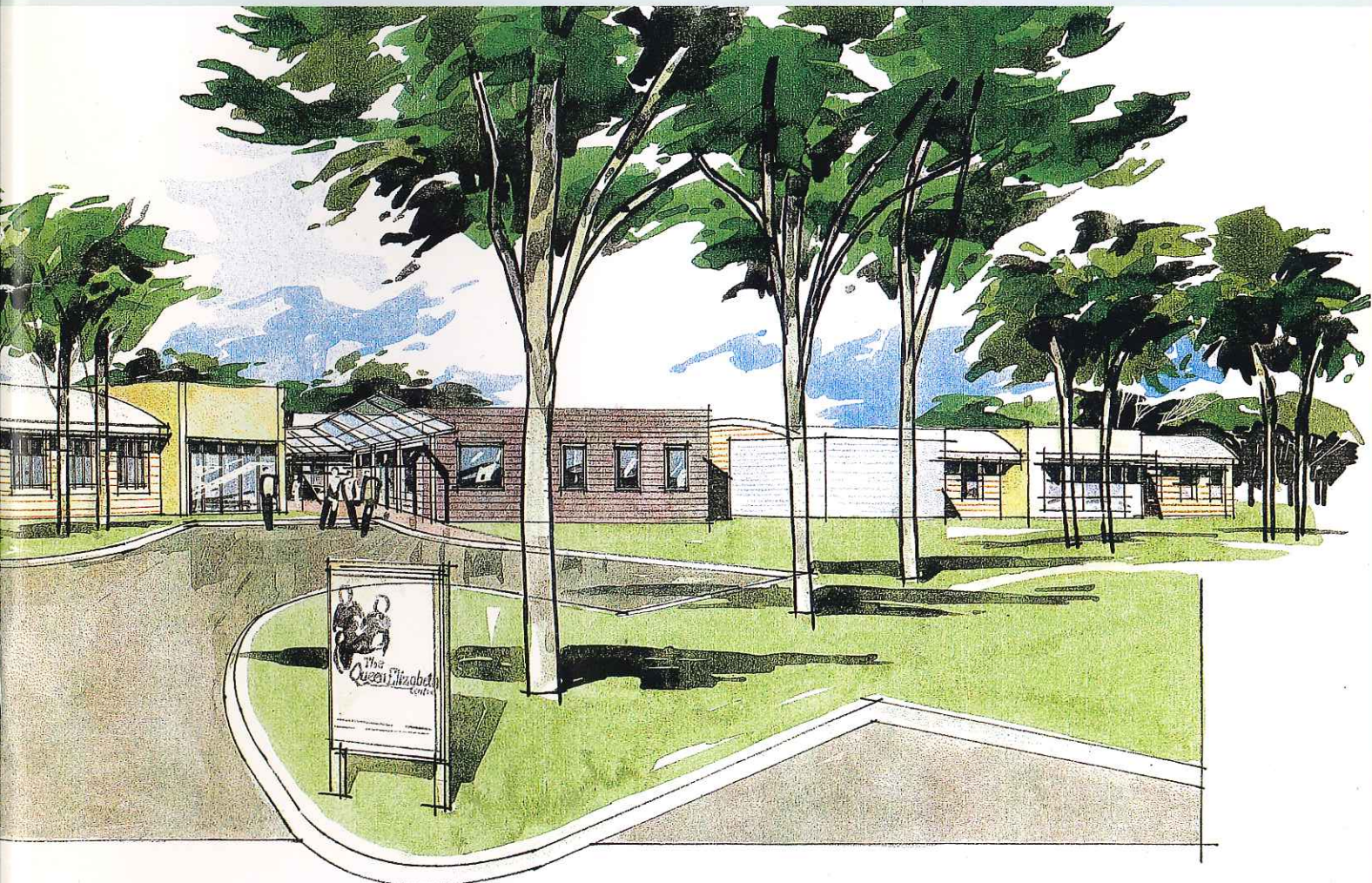




The
Queen Elizabeth
Centre

1998
80th Annual Report





HISTORY

The Queen Elizabeth Centre directly derives from the Victorian Baby Health Centres Association which was formed in Victoria in 1917. The Baby Health Centres movement was conceived by the late Dr I Younger Ross, the late Mrs J Hemphill and the late Mrs W Ramsay. It spearheaded the establishment of baby health centres throughout Victoria, coordinating the efforts of local municipalities, organisations like the Country Women's Association and local voluntary committees.

1917	the first Baby Health Centre opened in Richmond
1918	the Victorian Baby Health Centres Association and its graduate nurse training centre were formally established in South Melbourne
1928	the Victorian Baby Health Centres Association Training School moved to new premises at 730 Swanston Street, Carlton, becoming the first residential centre for nurses and doctors studying infant health and welfare
1934	the residential training school registered as a public hospital under the Hospitals and Charities Act
1937	Travelling Baby Health Centre commenced the Mallee Circuit
1949	Baby Health Centre of the Air broadcast on radio station 3UZ until 1953
1950	Victorian Baby Health Centres Association was incorporated
1951	Victorian Baby Health Centres Association functions transferred to newly renovated premises on the site of the former Carlton Home bound by Keppel, Lytton and Cardigan Streets. Named The Queen Elizabeth Maternal and Child Health Centre after Her Majesty, Queen Elizabeth, the Queen Mother. Comprised a Nursing Mothers' Wing, Infants' Hospital Section and Baby Health Centre. Nurse training functions continued until 1979.
1973	new hospital building opened with frontage to Lytton Street
1979	Queen Elizabeth Day Nursery opened
1983	Queen Elizabeth Auxiliary established
1986	name changed to The Queen Elizabeth Centre
1989	Carlton Creche and Day Nursery amalgamated with the Queen Elizabeth Centre
1993	Community Outreach Nurse Service (home visiting) commenced
1993	June Shaw Wing opened
1994	Day Stay services commenced
1995	conversion of former Children's Unit to family accommodation
1996	establishment of Dandenong Day Stay Program
1997	Queen Elizabeth Day Nursery closed
1997	establishment of Mill Park and Wangaratta Day Stay Programs and Wangaratta In Home Support Programs
1998	Queen Elizabeth Centre moved to new premises at 53, Thomas Street, Noble Park
1998	establishment of pilot Parenting Assessment and Skills Development Services, a component of the Victorian Government High Risk Infants Initiative
1998	extension of Wangaratta Day Program to Myrtleford

REPORT OF OPERATIONS & FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 1998

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This report was released to the public on Wednesday 28th October, 1998

The Queen Elizabeth Centre
53 Thomas Street Noble Park 3174
Telephone: 9549 2777 Fax: 9549 2779



INTRODUCTION

The Queen Elizabeth Centre (QEC) is a registered Schedule I public hospital, and in accordance with the Health Services Act, 1988, is a body corporate with perpetual succession.

A Board of Management is responsible to oversee and manage the Centre and to ensure that the services provided by the Centre comply with the requirements of the Health Services Act 1988 and the objects of the Centre Health Services Act 1988

The Minister for Youth and Community Services, The Honourable Denis Napthine MP, has portfolio responsibility for the Queen Elizabeth Centre. Government policy and funding related to the Queen Elizabeth Centre are administered through the Youth and Family Services Division and the Southern Metropolitan Region of the Department of Human Services.

The core business of the Queen Elizabeth Centre is the provision of care, support and education to families from anywhere in Victoria who are experiencing difficulties with parenting their children from birth to three years of age. These difficulties may arise from physical, psychological, intellectual or social sources. The modes of service offered to families include residential stay, day stay, home visiting and telephone advice. Service bases are located at Carlton, Dandenong, Mill Park and Wangaratta.

As an additional initiative, the Queen Elizabeth Centre provides long day child care at the 48-place Carlton Creche and Day Nursery located at 111 Neill Street, Carlton. This child care centre is registered under the Children's Services Act 1996 for which the Commonwealth Department of Health and Family Services has carriage. It is regulated under the Children's Services Centres Regulations 1988. In 1996, it received the maximum three year accreditation by the National Childcare Accreditation Council.

MISSION STATEMENT

The Queen Elizabeth Centre is committed to offering specialised support, care and educational services to Victorian families who have children up to three years of age, with the aim of enhancing the health and development of the family.

Our role is to work in partnership with families, acknowledging that they are the principal providers of care and nurture of children.

OBJECTS

The Objects of The Queen Elizabeth Centre are:

1. to develop parenting competence and confidence, enabling families to nurture and protect their children and to enhance family health and development;
2. to enhance access to services by ensuring the availability of residential, day-stay and home visiting services;
3. to provide services that are individually and culturally sensitive to all families experiencing parenting difficulties including those with special needs such as a disability or chronic illness, maternal depression, a substance dependency, adolescent parents or family members who do not speak English;
4. to enable families to function independently within their own communities by maintaining productive linkages with community-based services;
5. to promote community and professional awareness and knowledge about the care and nurturing needs of young children;
6. to respond to the changing needs of families by monitoring service effectiveness and quality, and by regular review and redevelopment.



INTRODUCTION

UNDERPINNING PRINCIPLES

- The family is the principal provider of care and nurture for children whether sick or well. QEC practices and procedures will be family-centred, with professionals working in partnership with families to articulate and achieve families' goals and objectives.
- Families with additional needs arising from age, substance dependence or poverty have equal opportunity to access QEC services and programs as the general population. Services and programs offered will be culturally relevant to all clients. All clients select their own care plans (mix of relevant services and programs) in partnership with staff and have a responsibility to participate in these services and programs.
- As a public health organisation, QEC endorses and participates in the achievement of national and state child health goals and targets, including:
 - increasing breast feeding and immunisation rates,
 - preventing illness and injury (accidental and non-accidental)
 - promoting healthy nutrition, fitness and positive family functioning,
 - identifying health and/or developmental problems early and facilitating early intervention.
- Children have the right to a standard of living adequate for physical, mental, spiritual, moral and social development, including free and compulsory education, the highest attainable standard of health and access to health care and freedom from abuse and exploitation (United Nations, 1990, Conventions on the Rights of the Child). Where the continuing actions or behaviour of a family are believed to put a child at risk of significant harm, the child's interests are paramount and QEC's professional staff are legally required to notify children's protective services.

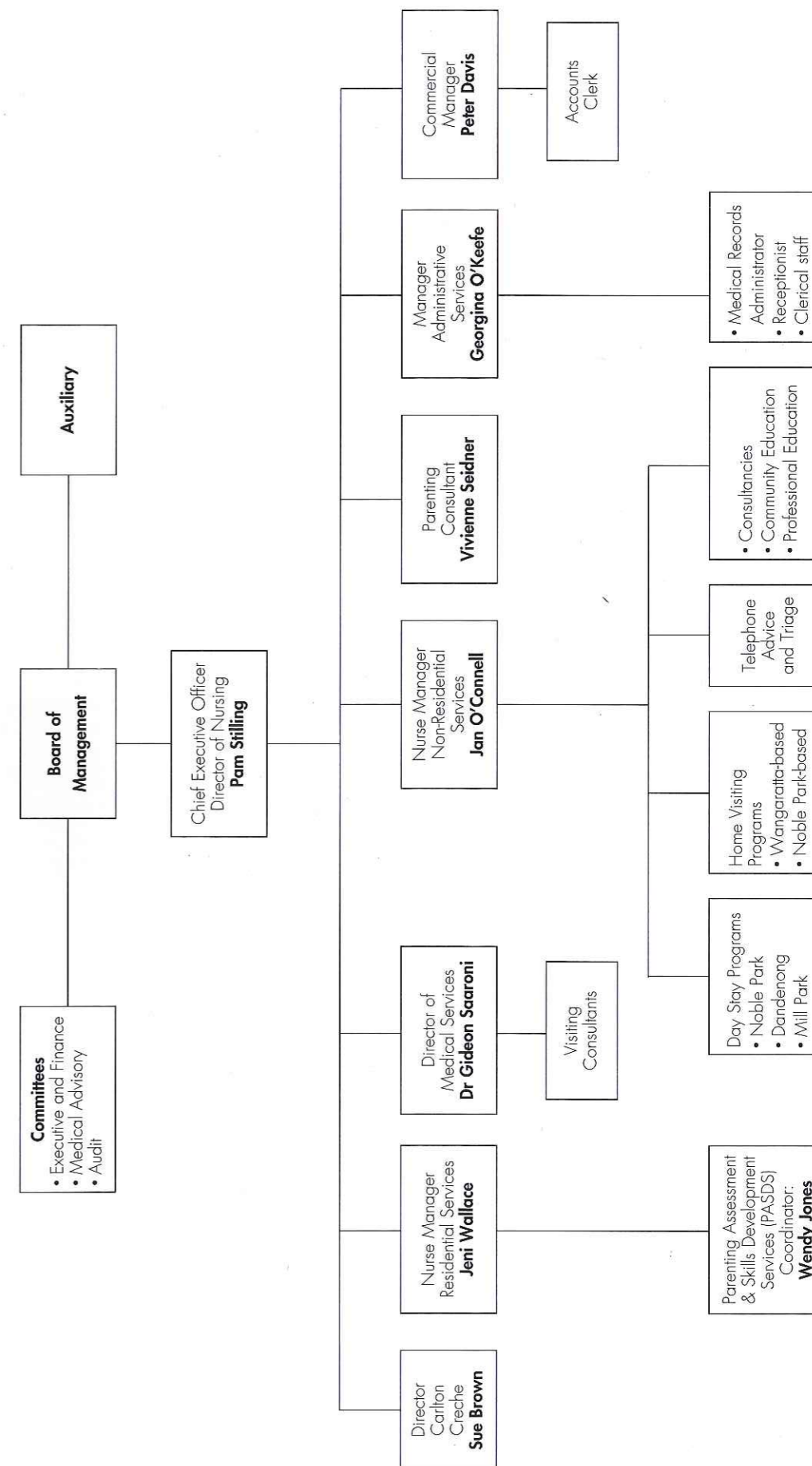


BOARD OF MANAGEMENT MEMBERS, OFFICE BEARERS & SENIOR STAFF

PATRON	Mrs June Shaw
PRESIDENT	Ms Vicki Fraser, APM
VICE PRESIDENTS	Dr John Spensley, MBBS, FRACP Mr Paul Trowbridge, B Ec
HONORARY TREASURER	Mrs Patricia Summers, B Comm, CA (S.A.), CA (to November 1997) Mr Fred Verschuren, B Bus, MBA, ASCPA, FCIS (from November 1997)
MEMBERS	Mr Peter Barnett, FCPA (to November 1997) Ms Carmel Benjamin, AM (from November 1997) Ms Andrea Coote, BA (Melb), ALIA, TTTC (to December 1997) Ms Paula Gerber, LLB (Qld), M.Sc (Hons) (London) Ms Linda Martin, BA, DipEd, BSW, MSW Assoc Prof Campbell Paul, MBBS, FRANZCP Mrs Patricia Summers, B Comm, CA (S.A.), CA Mr Steven Wintle, FAIB, AIArba, FAHI
AUDIT COMMITTEE	Mrs Patricia Summers Mr Paul Trowbridge Mr Fred Verschuren
CHIEF EXECUTIVE OFFICER and DIRECTOR OF NURSING	Ms Pam Stilling, RN, RM, Grad Dip Hlth Svcs Mgmt, Dip App Sc, CHN, AFCHSE, MRCNA
DIRECTOR OF MEDICAL SERVICES	Dr Gideon Saaroni, MBBS
COMMERCIAL MANAGER	Mr Peter Davis, B Bus (Acc), BHA, MBA, FCPA, AFCHSE (from October 1997)
NURSE UNIT MANAGER, NON RESIDENTIAL SERVICES	Ms Janette O'Connell, RN, RM, Grad Dip Business, Dip App Sc (CHN)
NURSE UNIT MANAGER, RESIDENTIAL SERVICES	Mrs Jenifer Wallace, RN, RM, Grad Dip Nsg (Child, Family & Comm Health), BA Soc Sc
COORDINATOR, PARENTING ASSESSMENT AND SKILLS DEVELOPMENT SERVICES	Mrs Wendy Jones, RN, RM, Dip App Sc (Child, Family & Comm Health)
MANAGER, ADMINISTRATIVE SERVICES	Ms Georgina O'Keefe, BA
HONORARY SOLICITORS	Mallesons Stephen Jaques
AUDITORS	Auditor-General Victoria
CONTRACTOR	Ms Margaret Crossley of Day Neilson
BANKERS	National Australia Bank Limited



ORGANISATION CHART as at 30 June 1998





NEW CENTRE COMMISSIONED

The Queen Elizabeth Centre relocated to its new 1.21 hectare site at 53, Thomas Street, Noble Park, Victoria, on 2 March 1998. Dry weather in 1997 assisted the builders, Kane Constructions (Vic) Pty Ltd, to complete construction two months ahead of schedule.

The Board, management and staff of the Centre greatly appreciate the work of principal consultants, architects, Sanders McDonald Pty Ltd, whose design has proved to be so successful, both functionally and aesthetically, and whose project supervision was consistently professional and vigilant.



Board of Management President, Ms Vicki Fraser, and Minister for Youth & Community Services, The Hon Denis Napthine MP, unveil the plaque commemorating the opening of the QEC at Noble Park.

The new purpose-built facility accommodates sixteen families in two- or three-bedroom family suites in the Residential Wing and six families in the day stay wing. It has a conference centre, library, research and telephone triage facilities, a consulting suite, and welcoming reception and administration areas. Meals are prepared on site in a modern commercial kitchen, much of the equipment having been relocated from the Carlton site.

Landscape architects, Chris Dance Pty Ltd, included among new plantings in the more formal gardens, standard and bush roses, tree ferns, camellias and agapanthus transplanted from Carlton. To complement the large, established native trees on the street frontage and to promote, for future years, a natural open bushland environment, 2-metre tall eucalypts have been planted on the site as well as varieties of native shrubs. Closer to the building, deciduous trees, Manchurian Pears and Mt. Fuji Prunus, will offer spring blossom and summer shade and in the courtyards Japanese Maples will provide a constantly changing spectrum of colour.

Commissioning the new building brings to fruition the work of the Relocation Project Control Group that was established in 1995-6. Gratitude is expressed to its members for their contribution and enthusiasm and for ensuring there was maximum staff input into the design and refurbishing of the new Centre.

PROJECT CONTROL GROUP

Mr John Burch	Department of Human Services
Ms Andrea Coote	Board of Management Chairperson (April 1996-April 1997)
Mr Peter Davis	Queen Elizabeth Centre
Mr David Dyer	Chairperson (until April 1996)
Mr Robert Eskdale	Department of Human Services
Ms Paula Gerber	Board of Management Chairperson (April 1997-April 1998)
Mr Peter McDonald	Architect
Ms Georgina O'Keefe	Queen Elizabeth Centre
Mr Peter Sanders	Architect
Ms Pam Stilling	Queen Elizabeth Centre
Mr Steve Wintle	Board of Management



NEW CENTRE COMMISSIONED

A sub-committee was responsible for décor and selection of much of the new furniture, soft furnishings and fittings. Interior designer and Queen Elizabeth Centre Auxiliary member, Mrs Liz Van Den Munckhof, was commissioned to advise the group, locate suppliers and ensure delivery and installation. Her skilful advice on colour and design and insistence on best possible quality were invaluable.

The Queen Elizabeth Centre Auxiliary contributed nearly \$100,000 towards the new building. This provided most of the furniture in the residential wing, some of the conference centre furniture and all of the blinds and drapes throughout the Centre. The Auxiliary also plans to provide a children's area in the main reception waiting room later in 1998-9. The Board of Management and staff, as well as the families who come to the Centre for support and assistance, are indebted to the Auxiliary. Its members have given so much time, energy and hard work to raise funds and the bright, comfortable and appealing ambience of the new Centre is the happy result of their efforts.

DÉCOR COMMITTEE

- Ms Deborah Brewis
- Mrs Beverley Kosorog
- Ms Jan O'Connell
- Ms Jan Spooner
- Ms Pam Stilling
- Mrs Liz Van Den Munckhof
- Mrs Jenifer Wallace
- Ms Helen Warren



The Hon Walter Jona AM JP, CEO Ms Pam Stilling, Minister for Youth & Community Services, The Hon Denis Napthine MP, and Tattersalls representative, Ms Lennie Beattie at the entrance of the George Adams Wing

The Day Stay Wing is named the June Shaw Wing in recognition of the highly valued personal contribution to the Centre over many years of our patron, Mrs June Shaw. Mrs Shaw has served the Centre in a number of formal capacities including Board Member, Board President, Auxiliary Founder and President and currently Trustee.

The Administration Wing has been named The George Adams Wing recognising the generous contribution to the Centre from Tattersalls of \$200,000 over two years. The Board of Management thanks Mr David Jones, trustees and staff of Tattersalls for their ongoing interest and support of the Centre.

Commercial Manager, Peter Davis, supervised the actual move of ten full removalist vans from Carlton to Noble Park and the sale of surplus goods from the Carlton premises. Managers, Jan O'Connell, Jenifer Wallace and Georgina O'Keefe, and their staff packed and then unpacked hundreds of boxes of transported papers, books and equipment.

The former Queen Elizabeth Centre buildings at Lytton Street, Carlton, were decommissioned in March 1998, and handed over to the Department of Human Services. Former tenants continued to occupy buildings fronting Cardigan Street and the Isabel Younger Ross Memorial Hall under temporary tenancy arrangements with the Department of Human Services.



OFFICIAL OPENING OF THE QUEEN ELIZABETH CENTRE AT NOBLE PARK

The Minister for Youth and Community Services, the Honourable Denis Napthine MP, declared the new centre officially open on 5 August, 1998. He was welcomed by Ms Vicki Fraser, President of the Board of Management, and the Chief Executive Officer, Ms Pam Stilling.

Two hundred and eighty guests attended, representing federal and state parliaments, the City of Greater Dandenong Council, the Department of Human Services, community organisations, major donor organisations, individual donors, the Queen Elizabeth Centre Foundation trustees, suppliers, former and present staff and clients of the Centre.

A highland pipe band from Haileybury College greeted guests on arrival. Brilliant sunshine was a winter bonus and contributed to the very festive air. Guest comedienne, Ms Tracy Harvey, provoked uproarious laughter, when she recounted her dubious parenting experiences. A string quartet played while guests chatted over lunch after the formalities. Members of the Queen Elizabeth Centre Auxiliary and staff conducted small group tours of the buildings for the guests.

Eighty years on . . .

The following is the transcript of the speech made at the Official Opening of the Queen Elizabeth Centre at Noble Park by Ms Pam Stilling, Chief Executive Officer and Director of Nursing.

On behalf of the present Board members and staff of the Centre, I want to say how pleased we are that everyone is here today. It is a great occasion for QEC, one that heralds a strong and bright future for us.

On this day when we celebrate the opening of this sparkling purpose-built Centre, it would be good to reflect a little on the eighty year road the QEC has travelled on the way to Noble Park - to treasure a sense of continuity, a shared purpose with the inspirational people who founded us eighty years ago, and the staff, supporters and benefactors of the Centre who grew and expanded it through all those ensuing years.

Noble Park is the fourth home for the Centre. It wasn't called the Queen Elizabeth Centre in the beginning. It aimed as we do today to teach parents to nurture their children and ensure their good health. It started as the Victorian Baby Health Centres Association in 1918, and in its first Annual Report in June 1919, the Secretary, Ethel Hemphill wrote that

after the signing of peace, the saving of infant life and the building up of a healthy, virile race are paramount among the problems of Reconstruction, and should be addressed by the wide extension of the movement known in Victoria as the Baby Health Centres Association.

The Association spearheaded the Infant Welfare movement in this State - creating the Victorian icon of today that is the Maternal and Child Health Service.

The QEC had simple beginnings. The Association coaxed and cajoled local government, state government, anyone who might be generous enough to support their ideals and their practical work with mothers and babies.

The second annual Report has a preamble in its front inside cover - headed "Newspapers Needed." and the following:

*Baskets are provided at the city railway stations for the contributor who will bring a paper each morning from home.
Mayne Nickless will collect, in any suburb, parcels of newspapers only, weighing not less than 20lb and firmly tied.
No-one is asked to contribute money or bear any expense, merely give a newspaper of any size, daily or weekly, for the babies' sake.*

Signed Mrs CJ Lina Henderson, Hon Organiser Paper Scheme.



OFFICIAL OPENING

"For the babies' sake ..." Isn't that wonderful.

Unfortunately today we do need to ask people to contribute money and bear expense. We will never have enough money and, like all public hospitals, we need to continually appeal to the generosity of donors and benefactors for help in addition to our government grant. Their support is needed for us to try out new services, to maintain our outreach programs, to do practical things like stocking the library, equipping the conference centre, researching and evaluating the work we do and continually updating and improving our methods and techniques.

The first permanent home for the Association was in rooms granted by the South Melbourne Council for a training school and model baby health centre, where nurses were to receive graduate training in the work required in the new centres that were springing up throughout Melbourne and Geelong.

Eight years later in 1926, they planned a move to our first Carlton site. The Council of the Women's Hospital generously granted the use of "a piece of ground" in Swanston Street "for the erection of an up-to-date residential training school for nurses and doctors. The Trustees of the Edward Wilson Estate donated £2600, a Mr Cato promised £500 and the Minister for Health "has directed that £500 is to be paid out of the 1927-28 estimates when the expense in connection with the Training School has been incurred." It took two years to build, and was opened by the Lady Mayoress, Lady Morell in 1928.

Outreach has always been important to the Queen Elizabeth Centre. The first infant welfare nurse, Sr Muriel Peck had the title of Propaganda Sister, and, for several years from 1924, invited by the Agriculture Department and the Commissioner of Railways, gave demonstrations of mothercraft to groups of country mothers in the mothercraft carriage of the Better Farming Train while their menfolk attended lectures and demonstrations on better farming. Five thousand women attended Sr Peck's lectures on the train at country railway stations between 1924 and 1926.

In 1937, a gift of £600 in memory of the Pioneer Women of Victoria enabled a 4.5 ton Bedford truck to be purchased and fitted out as a mobile Baby Health Centre with sleeping accommodation in the back for the nurses who drove it on the Mallee circuit. Called the Travelling Baby Health Centre, for 25 years the Bedford and its followers, a 1942 Dodge and later a much lighter and more modern VW combi van travelled 1000 miles a month through the Shires of Karkaroc, Walpeup, Kerang, Wycheproof and Swan Hill.

The 1942 Dodge must have been a boon for Sister Prendergast reported that

"the new caravan is 100% efficient, the dual wheels prevent so much sway and the garage men in the district very much approve of all the improvements."



Everybody helped, it seems. The 1942 report also tells that "owing to military procedures, repairs were 5 and a half months in operation not the estimated 6 weeks. During the period the Bedford was off the road after a fire, Messrs Swallow & Ariell (Biscuit manufacturers for the younger members of the audience who may not remember the Flying Swallow) very generously lent the Association one of their spare vans to enable Sister Prendergast to continue the service for the Mallee mothers during the hot weather without interruption."

From left: Treasurer, Mr Fred Verschuren, President, Ms Vicki Fraser and CEO Ms Pam Stilling at Official Opening of QEC at Noble Park, August 1998.



OFFICIAL OPENING

By the 40s the Centre had outgrown its residential training hospital in Swanston Street and entered into negotiations with a view to sharing the site occupied by the Carlton Home or Carlton Refuge as it was more generally known. Negotiations seem to have gone on over a number of years and in 1949, the Carlton Home ceased to operate. The Association refurbished the buildings and in 1951 moved to the site we have just left - the well-known triangular block bounded by Keppel, Cardigan and Lytton Streets. The Governor, Sir Dallas Brooks, officially opened it and named it the Queen Elizabeth Maternal and Child Health Centre after her Majesty the Queen Mother.

You all know, we stayed at that much loved Carlton site among the elms for the next 47 years until the buildings were literally falling down around us.

Each of our four moves has increased our capacity to extend our work with parents and children.

The Noble Park Centre we are celebrating today was built at a cost of \$3.76m, \$3.5m of which was granted by the State Government of Victoria. I also wish to acknowledge the hard work and very generous contribution by the Queen Elizabeth Centre Auxiliary which provided much of the furniture and furnishings of the new building. And also the very generous donation towards the Administration Wing from the trustees of the Estate of the late George Adams.

I hope the Association's founders and the movers and shakers of our early days would be proud of us today. Great medical persons like Drs Isabella Younger Ross, Doris Officer, Vera Scantlebury-Brown, Kate Campbell, Lizzie Turner; Nurses like Muriel Peck, Annie Sage, Win Crick. They all spent their lives passing on to parents their knowledge and skills about parentcraft and child development to better ensure that children grew healthy and families grew strong. We are extremely pleased to have here with us today, Lizzie Turner's sister, Dame Phyllis Frost, who tells many delightful tales about the early infant welfare movement in Victoria, Vera Scantlebury-Brown's daughter, Catherine James, Mary Buxton, Director of Nursing in the fifties and sixties, and Pat Love whose picture is in there in the central corridor gallery and who ran the Maternal and Child Health Centre at Carlton and later went on to be Chief Nurse of the Maternal and Child Health Division in the Department of Health - Pat, responsible for catapulting Maternal and Child Health Nurse education into the modern age and the tertiary education sector.

The staff of QEC today are proud to tell you that we haven't lost sight of the original goalposts. I'm not altogether sure of the political correctness of the "healthy, virile race" that Ethel Hemphill aspired to in 1918. We do, however, aim for healthy, happy children in strong, nurturing families ... and, perhaps they really are the same thing."



Minister for Youth & Community Services, The Hon Denis Napthine MP, Lauren Kerr and comedienne Tracy Harvey.



PRESIDENT'S REPORT

This Annual Report highlights a very successful year for the Queen Elizabeth Centre. Relocation to our new site in Noble Park occurred within time and budget - we are proud to have a "state of the art" facility from which we can continue service to families across Victoria.

The official opening of the new facility, held in August 1998, provided an opportunity to meet old friends, establish new friendships, especially within the broad local area, and to thank the many people whose efforts enabled the move to occur with such ease.

Senior management and members of staff, under the leadership of CEO/DON Pam Stilling, deserve special acknowledgment for their hard work and continuing good humour through the difficult process of building a new facility, the monumental task of physically moving, and the speed with which they re-established in Noble Park.

The QEC Foundation and the QEC Auxiliary must each receive special thanks for their ongoing support and valuable assistance in furnishing the new facility and creating opportunities for our continuing expansion and the growth of services. Through their leaders, the Hon. Walter Jona and Mrs. Caroline Stubbs, we sincerely thank each member for their efforts and support.

Our Patron, Mrs. June Shaw, deserves special acknowledgment for her support and her wise counsel in setting up the new facility so it continues to reflect our proud history of 70 years in the field of early parenting.

I wish to use this report to thank a group of people who seldom receive due regard for the enormous amount of time and effort they donate to the Centre. The members of the Board of Management are all volunteers. Each one inhabits a full time role in their particular profession, and each of these roles is demanding in the extreme.

I am immensely proud of the time and commitment these members are able to find, notwithstanding the other pressures of their lives, for the heavy schedule of Board and committee meetings.

Peter Barnett and Andrea Coote moved on from the Board during this past year - each leaves us the richer for the benefit of their individual experience, business acumen and vast networks. Andrea continues to advise us and act as friend and consultant from as far away as a telephone.

John Spensley, Campbell Paul and Patricia Summers have been there for the long haul, through the twists and turns of managing a hospital in the volatile political forum we inhabit. They continue to bring a fresh enthusiasm and valuable insight to the ongoing job of forward and strategic planning.

Linda Martin, Paul Trowbridge, Paula Gerber, Steve Wintle and Fred Verschuren, each at the cutting edge of excellence in their respective fields, bring their individual professional business acumen, their understanding of change and change management, and their experiences in dealing with people from a myriad of backgrounds in a variety of forums.

Carmel Benjamin joined us during the year - she brings a unique perspective from her many years developing services for victims of crime and people in crisis. As the Vice President of the Victims of Crime Assistance League and member of the Council for the Women's Prison, Carmel is able to broaden our possibility thinking in planning and developing new directions for QEC.

As President of the Board, I wish to acknowledge and thank each person named - you allow us to create a dynamic synergy through which QEC can truly become an internationally recognised player in the field of early parenting research and intervention.

Ms. Vicki Fraser
President, Board of Management



MEDICAL ADVISORY COMMITTEE REPORT

The year 1998 has seen momentous change at the Queen Elizabeth Centre with the main focus being the move from Carlton to Noble Park to the new and exciting premises. The move saw major comings and goings within the medical staff. Dr. Greta Danielson retired after 24 years of dedicated service to the Queen Elizabeth Centre and Dr. Gideon Saaroni was appointed the new Director of Medical Services. This has been a very smooth process since Gideon knew the service extremely well already. He has brought ready access to a local network of general practitioners and other health professionals.

Unfortunately, some staff have been unable to incorporate the extra time required to travel to Noble Park and reluctantly have resigned. Associate Professor Ann Buist, Doctors Marilyn Murnane, Sandra Radovini, Alex Cockram, David Downing, Nick Paoletti and Mrs Frances Thompson-Salo have all wished the QEC well and bid farewell. Each of them will, however, retain a real interest in the future of the Centre.

We have been very pleased with the interest expressed by several local paediatricians and psychiatrists from Pinelodge Clinic, Dandenong in providing ongoing specialist medical input for our infants and families. Through local contacts and our exposure in the press there are also a number of other health professionals including psychologists able to participate in the work of the Centre.

The Medical Advisory Committee has given consideration to a number of other matters including developing guidelines for encouraging relevant research and the process of ensuring research meets appropriate ethical standards. Pam Stilling and senior staff have been very forward looking and having been successful in developing an exciting innovative service for families referred by the Department of Human Services. The relationship with the Southern Region is a rich and fruitful one which is also extending the range and depth of service we offer.

Through Dr Jill Sewell we have the capacity to offer a training experience to Advanced Paediatric Trainees. The High Risk Infants Initiative also sees the Centre offering an important training experience to the newly developed Specialist Infant Protective Workers of the Department of Human Services. We were treated to a talk about working with families where infants are at high risk within a staff in-service training session by Janet Dean, Clinical Social Worker from the Boulder (USA) Community Infant Project.

Dr Spensley and Jan O'Connell are leading a group to plan for a major conference to be under the auspice of the QEC for next year.

So all in all it has been a busy and productive year with many new projects ahead. The retiring group have wished us well in these new endeavours and the new group of professional visiting staff are very thankful for the support and hard work from Pam Stilling and all the Centre Staff.

Associate Professor Campbell Paul

MEDICAL ADVISORY COMMITTEE
 Associate Professor Campbell Paul MBBS, FRANZCP - Chairperson
 Dr John Spensley MBBS, FRACP
 Dr Gideon Saaroni MBBS

Dr Alex Cockram MBBS, M Med (Psych), FRANZCP (to October 1997)
 Dr David Downing MBBS, FRACP (to March 1998)
 Dr Marilyn Murnane MBBS, FRACP, DCH, DDU (to March 1998)
 Dr Nick Paoletti MBBS, DPM (Melb), FRANZCP (to March 1998)
 Dr Sandra Radovini MBBS, DPM, FRANZCP (to October 1997)
 Ms Frances Thompson-Salo LLB, MACP,
 Consultant Child Psychotherapist (to March 1998)



MEDICAL DIRECTOR'S REPORT

The past twelve months have been quite turbulent ones as the centre adjusted to the imminent closure of its Carlton site and then faced the daunting task of relocation to Noble Park. The move brought an end to an era when the mother-infant relationship was viewed independently from the rest of the family, when unaccompanied children were admitted for treatment, when babies and toddlers were admitted to different residential areas and, with the move, a number of very special and dedicated staff members having a long association with the centre were regrettably farewelled.

Enter the "new" Queen Elizabeth Centre with its complete metamorphosis into an Early Parenting Centre par excellence focussing on units with admission of children up to 3 years of age and siblings up to school age all integrated into one very spacious and luxurious residential unit. Four of the sixteen rooms are now devoted to Protective Services clients and the six bed Day Stay unit is steadily extending its services. The telephone triage service has been modernised and expanded and a comprehensive home visiting service is now in place. Many new and innovative projects are being put into place that will see the Queen Elizabeth Centre gain wide recognition in the new millennium.

The Queen Elizabeth Centre has established close ties with South Eastern Centre Against Sexual Abuse (SECASA) for the residential clients in need and is in the process of forging links with the Victorian Training Programme in Community Paediatrics by having two Paediatric Fellows attend the centre as part of their formal training. Also in the pipeline is a major conference for Health Professionals planned for 1999.

A significant change in staff has inevitably occurred with many consultant staff and members of the Medical Advisory Committee regrettably unable, for practical reasons, to be involved in the working of the Noble Park centre. I wish to acknowledge their great support, and their expert help and advice. Sincere thanks to Dr. Greta Danielson for forging the strong medical support service to the centre during the many years she devoted to it. I regret having to farewell Dr. Alex Cockram, Dr. David Downing, Dr. Marilyn Murnane, Dr. Nick Paoletti, Dr. Sandra Radovini and Ms Frances Thompson-Salo. I wish to thank Assoc Prof Campbell Paul from the Royal Children's Hospital Department of Child Psychiatry and Dr. John Spensley for their continued services to the centre and to the Medical Advisory Committee.

I am pleased to welcome into our midst the new consultants who will continue the good work of their predecessors. They are Dr. Peter Forrest, Dr. Des Guppy, Dr. Barry Kras, Dr. Cathie McAdam on the Paediatric team and Dr. Geoff Hogan and Dr. Michael Maloney on the Psychiatric team.

Dr. Gideon Saaroni Medical Director



CLIENT SERVICES REPORT

EARLY PARENTING SERVICES

The Queen Elizabeth Centre (QEC) assisted 4991 families in 1997-8 with direct care, support and parenting education. Modes of service included residential, day stay, home visits and telephone advice or information. Table 1 has client numbers for each service mode and location.

TABLE 1.
QEC Early Parenting Services: Family/client numbers, mode of service and location, 1995-8.

Service	Location	1995-6		1996-7		1997-8
		Individuals	Families	Individuals	Families	Individuals
Residential	Carlton (Jul-Feb)	1580	n/av	1776	498	1360
	Noble Park (Mar-Jun)	-	-	-	299	756
Day Stay	Carlton (Jul-Feb)	691	341	766	296	657
	Noble Park (Mar-Jun)	-	-	-	183	407
	Dandenong	259	788	1654	869	1877
	Mill Park*	-	46	100	292	630
	Wangaratta*	-	15	30	108	238
Home Visiting	From Carlton	n/av	259	259	213	491
	From Noble Park	-	-	-	125	313
	From Wangaratta*	-	17	17	126	280
Telephone advice**	From Carlton or Noble Park	-	859	859	1982	1982
Totals		2530	2325	5461	4991	8991 +65%

* Service commenced May 1997

** Telephone advice or information only (no booking for other service). Service commenced Oct 1996.
n/av not available

Carlton services relocated to Noble Park with minimal disruption to client services. Residential services closed for 9 days and day stay services for 5 days. Home visiting services continued throughout, as did the off-site services at Dandenong, Mill Park and Wangaratta.

Being a registered public hospital, QEC transmits monthly Agency Information Management (AIMS) statistics on financial status and client throughput as well as patient record details to the Victorian Inpatient Minimum Dataset which, in turn, transmits information into the Health Insurance Commission national database.

Private patient numbers reduced by 91% last year, reflecting a national trend away from private health insurance.

Table 2 presents statistics for admitted clients (individual family members receiving services), 1995-8. Statistics relate to services provided at QEC, Carlton, from 1/7/95 to 28/2/98 and at QEC, Noble Park, from 2/3/98 to 30/6/98.



CLIENT SERVICES

TABLE 2.
QEC Early Parenting Services: Admitted clients, Carlton and Noble Park, 1995-8.

	1995-6	1996-7	1997-8
Residential Services			
Separations* excluding same day:			
Public	1383	1658	2067
Private	197	97	6
Total	1580	1755	2073
Bed days excluding same day:			
Public	7504	7589	8235
Private	1186	470	26
Total	8690	8059	8261
Average length of stay	5.5 days	4.6 days	4.0 days**
Same Day Services			
Separations*			
Public	691	787	1105
Private	-	-	2
Total	691	787	1107
Totals Residential and Same Day			
Separations	2271	2542	3180
Bed days	9381	8846	9368
Average length of stay	4.1 days	3.5 days	2.9 days***
Cost per admitted client per day	\$253.75	\$240.00	\$230.92

* Separations are discharged clients

** includes clients who attended day stay programs at Carlton or Noble Park or residential programs but did not stay overnight.

*** Bed day count is done at midnight. Thus, average length of stay is artificially low because clients are admitted to QEC's residential wing at 9.00am on their first day and are discharged at 4.00pm on their last day. Only one of these two days is counted as a bed day.

SERVICE EXPANSION

Successful tenders worth \$680,000 enabled significant expansion of QEC's outreach services in 1996 and 1997 and the resulting services were consolidated in 1997-8. The three year pilot day stay program in Dandenong and two-year pilot day stay and home visiting programs in Whittlesea and North Eastern Victoria extended our reach and range of service modes. During 1997-8, the Wangaratta day stay program relocated from premises in the Wangaratta Private Hospital to a more homely venue in the former Uniting Church manse. The day stay program is co-located with the Noah's Ark Toy Library, a service for children with developmental delay. The Wangaratta day stay program was extended to Myrtleford in April 1998 where, with the assistance of the local Community Health and Maternal and Child Health Services, a day stay parenting program is offered every six weeks. All of these off-site programs will continue for varying periods into 1998-9 until pilot funding ceases. Evaluative research has been conducted throughout the duration of these pilots and positive results, when to hand, may help us obtain further funding to continue or replicate them.

In order to respond most effectively to a huge demand for QEC services, the Telephone Triage Service, set up in its current form in 1996-7, was expanded from one to two nurses in 1997-8. The experienced nurses conduct a telephone consultation with every family requesting a booking. They assess the level of complexity of the family's parenting difficulty and the priority of need and they offer the most appropriate level of service, whether it be simple telephone information, day stay, home visit or a residential service. This service has been outstandingly successful. The waiting list is managed efficiently and families obtain immediate advice or strategies to begin while waiting for admission. Priority cases are able to be admitted within one to two weeks and the maximum wait for non-urgent cases in 1997-8 was ten weeks. At no time since the Telephone Triage Service commenced was the waiting list closed, as used to occur regularly. Closing the waiting list means that no more bookings are accepted.



CLIENT SERVICES

Larger family groups are welcomed at the new Noble Park facility. The new facility is designed for whole families. As a result more fathers and under school age siblings come in with mothers and babies and participate in QEC residential or day stay programs. On occasions where a grandmother plays a major role in a family's child-rearing, she will stay in with the mother and child. This is based on the belief that, if changes in parenting behaviour or practices are wanted, agreed and practised by the whole family, there is greater chance of sustained change and improvement in family relationships and well-being.

The new facility was planned with an eye to future expansion. It can accommodate two families in the residential wing and two families in the day stay wing over and above what the Carlton facility could accommodate. The government was clear when the building was being designed that there would be no proportional increase in QEC's basic hospital grant.

A new opportunity presented in 1997-8 with the government's High Risk Infants Initiative. QEC successfully submitted to the Department of Human Services' Southern Metropolitan Region to obtain funding to operate the two additional residential family suites until the end of June 1999. In May 1998, we commenced providing Parenting Competency Assessments and intensive Skills Development Services for families referred through the statutory Child Protection System. QEC has a long history of offering parenting services to families from very disadvantaged circumstances. The new funding affirms our continuing role with statutory families. It will enable us to admit in 1998-9 sixty families from the Southern Metropolitan Region and Gippsland in addition to our regular number of families in residence. The funding allows optimal staff to client ratios and provides families with home visits after a 10-day residential program at QEC. Staff of QEC and Child Protection Services have greatly enhanced communication and working relationships. They undertake joint professional training.

SERVICE OUTCOMES

All QEC early parenting services are designed to help parents increase their

- practical skills in self-care and/or child care,
- knowledge about their own and their children's health and developmental needs,
- confidence in parenting, and
- enjoyment of parenting.

If our programs can achieve these things, then, by early intervention when problems are beginning to disturb families, QEC may be successfully contributing in the longer term to the good health, well-being and stability of families and their children.

All QEC's services have the following elements:

- provision of information and advice,
- development of parenting competencies,
- development of personal skills necessary for parenting,
- parenting counselling, and
- mutual support and self-help.

Parents attending residential programs are also able to benefit from massage sessions available one evening a week and relaxation classes conducted by the Gita Institute three times a week.

DEMOGRAPHICS

Home locations of clients were distributed by Department of Human Services regions in order to note changes, if any, resulting from QEC's relocation from Carlton to Noble Park. Statistics over two years, 1996-8, are presented in Table 3. They represent clients who were admitted to Carlton or Noble Park services. Table 4 presents percentage distribution by home location of clients who received residential or day stay services at Carlton or Noble Park as well as Whittlesea, Dandenong and Wangaratta. It excludes clients receiving only telephone information or advice or home visits.



CLIENT SERVICES

TABLE 3.
Admitted Clients at QEC, Carlton or Noble Park:
Percentage Distribution by Home Location (DHS Region), 1996-8.

DHS REGION	1996-7 Clients %	7/97-2/98 (Carlton) Clients %	3/98-6/98 (Noble Park) Clients %
Northern Metropolitan	22.27	20.06	7.02
Southern Metropolitan	32.24	30.06	60.48
Eastern Metropolitan	23.48	25.61	20.55
Western Metropolitan	12.89	13.48	1.99
Loddon Mallee	2.07	3.35	0.63
Hume	1.84	2.07	3.25
Gippsland	2.74	2.38	4.82
Grampians	1.08	1.34	-
Barwon South West	1.03	1.59	1.26
Interstate	0.36	0.06	-
TOTAL	100.00	100.00	100.00

TABLE 4.
Total Residential and Day Stay Clients at QEC Carlton, Noble Park, Whittlesea and
Wangaratta combined: percentage Distribution by Home Location (DHS Region), 1997-8.

DHS REGION	1997-8 Clients %
Northern Metropolitan	19.22
Southern Metropolitan	55.20
Eastern Metropolitan	11.54
Western Metropolitan	4.50
Loddon Mallee	1.14
Hume	5.68
Gippsland	1.59
Grampians	0.41
Barwon South West	0.71
Interstate	0.01
TOTAL	100.00

REDUCTION OF SOME SERVICE STREAMS

The Carlton/Noble Park-based home visiting program and day stay program continued five days per week until funding ceased at the end of the financial year, 1997-8. Two days a week of the Carlton/Noble Park-based Day Stay Program were also discontinued at the end of the year. The Queen Elizabeth Centre Foundation had funded these programs at an average of \$110,000 per annum.

The home visiting program began as a waiting list management strategy. It offered families advice and support while they waited for an admission to the Centre. A number of them received enough from the home visits or phone contacts with the home visiting nurses to no longer require their planned admission. Home visiting became an important service mode in its own right.



CLIENT SERVICES

The Telephone Triage Service in recent years has managed the waiting list with greater effectiveness and efficiency than did the Home Visiting program. It has therefore replaced Home Visiting's role as a waiting list management strategy.

However, a benefit that only Home Visiting can provide is parenting skills development within the home environment. This is essential in special circumstances, for example, where a mother or father has a disability or the child has a developmental delay and the home needs to be specially modified, or where there are triplets or quads. Parents, in these cases, may have great difficulty trying to transfer learning from a Centre environment into their home. Home visiting is the ideal service mode for them.

QEC's home visiting service in North Eastern Victoria targets such families with special needs. The four day a week service is government-funded. Home visiting from Noble Park will continue one day a week to provide follow-up parenting skills development for statutory families referred through Child Protection Services in the Southern Metropolitan Region.

The Day Stay program will continue at Noble Park five days a week for part of 1998-9 by transferring the program formerly delivered at the Truby King Centre in Dandenong to the new Noble Park building. The venue at Noble Park is much more comfortable, there is on-site free parking and parents find it altogether more convenient.

CHILD CARE SERVICES

The Carlton Creche and Day Nursery

The Carlton Creche and Day Nursery at 111 Neill Street, Carlton is registered to provide 48 long day care places. A kindergarten program operates for the 4-5 year old children, taught by a kindergarten teacher and assistant. On 1 July 1997 the Commonwealth operational subsidy was discontinued. Parent fees were increased to cover this loss, which impacted on our utilisation rates, waiting list and general childcare enquiries.

On 27 April 1998 policy changes to Child Care Assistance - with the implementation of a limit of 20 hours of childcare assistance per child, per week to families who are not working, training, studying or looking for work. These have been very challenging times but Carlton Creche and Day Nursery continues to offer the highest quality care and professional standards.

There have been many improvements to the Creche including the erection of two sun protection areas in the playground and purchase of new beds and blankets for the children.

Carlton Creche's accreditation status is to be reviewed by June 1999. Staff have participated in regular accreditation and staff meetings and professional development training.

Children's Services Regulation 1998 and Children Services Act 1996 commenced operation on 1 June 1998.

A Family Day was organised and held at Creche on Saturday 14 March 1998 which was supported by families and staff and was an enjoyable and delightful day.

TABLE 5.
QEC Child Care Centres ~ 1995-98

	1995-6	1996-7	1997-8
Registered places	45	48	48
Average daily filled places	45	40	29.4
Children enrolled during year	69	74	66
Children enrolled at 30 June	45	41	31
Children on waiting list at 30 June	27	20	19*

* 3 require immediate care: remainder awaiting confirmation of future work or education plans

Pam Stilling
Chief Executive Officer and Director of Nursing



HUMAN RESOURCES

The staff are QEC's most valuable resource. They interact with the public every day. Their professionalism, knowledge and skills are what clients remember and they form the foundation for QEC's reputation and standing in the community.

A number of staff did not wish to make the move from Carlton to Noble Park with the QEC. Nine nurses and one clerical staff member, who were employed before the relocation was planned and for whom the additional travel would have caused significant hardship, accepted termination packages. Staff who were employed before the relocation was planned and who continued employment at Noble Park despite having greater distances to travel received one-off compensatory payments for out of pocket expenses incurred in the extra travel. The Board of Management is grateful to the Minister for Youth and Community Services for providing financial support for these extraordinary expenses.

Staff leaving QEC were farewelled at a Last Supper on 28 February, amid packed cartons and crates at Carlton. Some say a royal personage attended to wish us all well. They may have been deceived by the flashy costume and jewels or by her fawning attendants.

Two days later, a gala staff breakfast took place at Noble Park to welcome new and old staff to the site. In May, staff invited their families to a Sunday barbecue on the staff room patio and showed them around the Centre.

A social club was established during the year, and, as well as on-site functions, a number of dinners, theatre and concert evenings have been arranged and well attended.

Recruitment of new staff for Noble Park was outstandingly successful. Newcomers have a broad range of experience, are very skilled and professional and have brought a bright, fresh and positive approach. Former staff welcome them warmly.

Although not direct employees of QEC, catering and cleaning staff of our contractors, P&O Health Services, have become part of the QEC family. We thank Paula Bailey, on-site manager, for her personal and professional input, and her staff for their dedication and hard work.

A merit and equity report was submitted to the Office of the Public Service Commissioner as required. Statistics as at the week beginning Monday 1st June 1998 indicated there were 56 female and 2 male staff members. There were 27 full time, 31 permanent part time and 58 employees in that week.



HUMAN RESOURCES

TABLE 6.
QEC Staff Establishment at 30 June 1997 and 1998.

PROGRAM	EFT*30/6/97	EFT 30/6/98	CATEGORY
Residential Services	7.62	8.36	Maternal & Child Health Nurses
	10.27	10.75	Mothercraft Nurses/Child Care Workers
Day Stay Services	2.54	2.93	Maternal & Child Health Nurses
	3.22	2.66	Mothercraft Nurses/Child Care Workers
Home Visiting Services	2.11	2.31	Maternal and Child Health Nurses
	0.83	1.02	Mothercraft Nurses
Telephone Advice & Triage Service	1.40	1.4	Maternal & Child Health Nurses
Carlton Creche & Day Nursery	1.00	1.00	Director
	4.00	2	Trained Child Care Worker
	3.92	3.4	Untrained Child Care Worker
	0.63	0.63	Cook
Domestic Services	1.00	-	Supervisor
	1.60	-	Cook
	2.57	-	Cleaner
	1.00	-	Laundry operator
	1.20	-	Maintenance/garden
Administration	1.00	1.00	Chief Executive/Nursing Director
	0.53	0.53	Director Medical Services
	2.00	2.00	Nurse Unit Managers
	1.00	-	Manager Financial Services
	-	1.00	Commercial Manager
	1.00	1.00	Manager Administrative Services
	0.42	0.42	Parenting Consultant
	0.10	0.10	Medical Records Administrator
2.00	2.00	Clerical/Reception	
Totals	52.96	44.51	

* EFT Equivalent full-time positions.

Pam Stilling
Chief Executive Officer and Director of Nursing.

INFORMATION

FREEDOM OF INFORMATION

For the period ended 30 June 1998, one request was received under the Freedom of Information Act 1982.

LEGISLATIVE CHANGES

As a public hospital, QEC does not administer any Acts directly. The Health Services Act 1988 is the vehicle by which the hospital is incorporated and prescribes the manner in which it is regulated. Acts passed during 1997-98 period are listed as follows:

- Accident Compensation (Further Amendment) Act 1997
- Ambulance Services (Amendment) Act 1998
- Drugs, Poisons and Controlled Substances (Amendment) Act 1997
- Drugs, Poisons and Controlled Substances (Amendment) Act 1998
- Health Acts (Statute Law Revision) Act 1998
- Health Services (Amendment) Act 1997
- Health Services (Amendment) Act 1998
- Mental Health (Victorian Institute of Forensic Mental Health) Act 1997
- Public Sector Reform (Miscellaneous Amendments) Act 1998
- Tribunals and Licensing Authorities (Miscellaneous Amendments) Act 1998

REPORTS, REVIEWS AND SUBMISSIONS

Relating to planning, redevelopment, and quality assurance activities conducted during the 1997-8 operating year.

The following submission was made in 1998:

1. Submission to the Department of Human Services, Southern Metropolitan Region, for the provision in 1998-9 of Parenting Assessment and Skills Development Services under the High Risk Infants Initiative.

The submission was successful and resulted in joint funding from Gippsland and Southern Metropolitan Regions. Services commenced in May 1998.

2. Submission to Department of Human Services, Hume Region, to extend the Day Stay program in Wangaratta to Myrtelford.

The submission was successful and a six weekly day program commenced operation at Myrtelford on 28th April 1998.

Research/program evaluation

1. Evaluation of day stay and home visiting models of Early Identification, Intervention and Prevention Programs.)

During 1997-8, staff in the Queen Elizabeth Centre's outreach services (Dandenong Day Stay, Mill Park Day Stay and Wangaratta In-Home Support and Day Stay Program) participated by providing comprehensive statistics and facilitating client input. The evaluative research is being conducted by the Royal Children's Hospital for the Department of Human Services. Results are expected during 1998-9.

2. Diagnostic codes for Early Parenting.

Queen Elizabeth Centre staff member, Mrs Angela Randall, Medical Records Administrator, commenced Masters Level research into developing a coding system for early parenting diagnoses. When completed these codes may be incorporated into the ICD10-AM national index for use by all public and private providers of early parenting services.

Supported by the
State Government of Victoria from the
COMMUNITY SUPPORT FUND



INFORMATION

3. Cultural feeding practices

The Queen Elizabeth Centre facilitated access to client families who, with informed consent, participated in the collection of photographic data by Ms. Shlomith Samish, Dietitian, who visited Australia from Hebrew University in December 1997-January 1998.

4. Service evaluation

All Queen Elizabeth Centre residential and day stay clients are invited to complete exit questionnaires. In 1997-8, ten per cent were followed up by telephone survey at intervals of four or eight weeks depending on the child's age at time of service. Ten per cent of clients who receive telephone advice only rather than a face-to-face service are followed up at four to eight weeks later to assess satisfaction with the service.

MINISTERIAL DIRECTIONS

The information listed in the Directions of the Minister for Finance Part 9.13. (iv) is available on request.

NATIONAL COMEPTITION POLICY

In late 1996-7, the Queen Elizabeth Centre tenders for the delivery of its non-core services. All were hospitality services and included cleaning, catering, building and grounds maintenance. No internal bids were made. Contractors have provided these services since July 1997.



AUXILIARY REPORT

The Queen Elizabeth Centre is currently going from strength to strength and that old saying "if you are standing still you are going backwards" could never be applied. Vicki Fraser addressed our February meeting and informed us all of the extra services that the new Centre will eventually provide. We were particularly impressed with the research and educational programs that are planned.

All changes bring with them varied effects and the following ladies decided, for a multitude of reasons, to tender their resignations:

- Nan Harrison
- Elly Papasavas
- Ina Sampieri
- Christine Tarascio
- Jacqueline Thompson
- Liz Van Den Munckhof

Owing to our dwindling membership and lack of support we have found it very difficult to hold successful functions and as a consequence we have only raised \$29,993.75 this financial year. In September we will host a luncheon in the Champagne Bar at Flemington Race Course which should add approximately \$6,000.00 to our total.

Several months ago we asked the Board for assistance. We were seeking new members and were conscious that it would be of benefit to the Centre if the auxiliary membership could be "swelled". Unfortunately no new members could be recruited. Sadly in June we held our last meeting. As with all aspects of life, whilst one sector forges forward another draws to a close ... and so it is with our Auxiliary.

We gratefully acknowledge the support and assistance of all our friends in enabling us to raise nigh on \$100,000 which has been used to furnish the new Centre, and the friendships that have been formed whilst performing these enjoyable tasks will remain to enrich our lives always.

We wish the Queen Elizabeth Centre every success for the future and are confident that it will continue to provide exceptional care and guidance into the 21st century.

Carolyn Stubbs
President

AUXILIARY MEMBERS

President

Carolyn Stubbs

Treasurer

Helen Warren

Vice President

Ina Sampieri

Secretary

Maxine Glennan/
Paige Fitzroy

Committee

Lurlene Bone	Michelle Brereton	Tina Madhok
Jenny McKendry	Cherie Mitchell	Lee Rimes
Lorraine Smith	Janet Spooner	Beryl Taylor
Judy Watson	Toni Zagame	

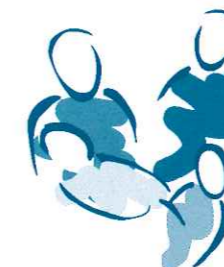


DONATIONS YEARS ENDED 30 JUNE 1998

	\$	\$
Collier Charitable Fund	20,000.00	
Estate Sir Walter Leitch	580.00	
The Lord Mayor's Fund for Metropolitan Hospitals and Charities	4000.00	
Dame Elisabeth Murdoch AC, DBE	1,000.00	
Mrs W M K Stephens	100.00	
The 'Walter & Eliza Hall' Trust	1,100.00	
Joe White Bequest	2,000.00	
Sandhurst Trustees Ltd.	356.31	
E.B. Mawson & Sons Pty. Ltd.	50.00	
D.M. Schwegler	20.00	
D.N. and Baby Trent Hanks	100.00	
C.J. & G.P. Hammond	50.00	
Cash	120.00	29,476.31
CARLTON CRECHE & DAY NURSERY		
William & Mary levers Bequest	2,000.00	
Estate of the late Robert Reynolds	187.00	2,187.00
OUTREACH NURSE/CARLTON DAY STAY		
The Queen Elizabeth Centre Foundation		100,000.00
NEW Q.E.C. BUILDING FURNITURE AND EQUIPMENT		
Q.E.C. Auxiliary		83,859.00
TOTAL	215,522.31	

TABLE 7.
SUMMARY OF FINANCIAL RESULTS 1994-1998

	1998 \$'000	1997 \$'000	1996 \$'000	1995 \$'000	1994 \$'000
Total Expenses	4,426.7	3,208.8	3,004.2	2,750.2	2,727.3
Total Revenue	3,282.0	3,424.6	3,235.1	2,742.3	2,726.0
Operating Surplus (Deficit)	(1,144.7)	215.6	190.8	(7.9)	(1.3)
Retained earnings (Accumulated losses)	1,078.3	2,412.9	2,197.2	1,994.9	(380.6)
Total Assets	5,646.8	7,495.6	5,306.6	5,152.1	5,100.2
Total Liabilities	559.2	748.3	625.1	661.4	601.6
Net Assets	5,087.6	6,747.2	4,681.6	4,490.7	4,498.6



Financial Statements of The Queen Elizabeth Centre for the year ended 30th June, 1998



FINANCIAL STATEMENTS

REVENUE AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 1998

	Notes	Total 1997/98 \$'000	Total 1996/97 \$'000
REVENUE			
SERVICES SUPPORTED BY HEALTH SERVICE AGREEMENT			
Government Grants		2,569.6	2,215.4
Indirect contributions by Human Services			28.3
Patient Fees		5.6	64.9
Donations & Bequests		129.4	113.5
Interest		30.6	52.9
Other Revenue		17.9	10.5
	2	2,753.1	2,485.5
SERVICES SUPPORTED BY HOSPITAL & COMMUNITY INITIATIVES			
Donations & Bequests		2.2	3.8
Interest		20.1	11.9
Other Revenue:			
Commonwealth Childcare Assistance		117.8	182.5
Parent Fees		162.1	218.9
Other		7.6	16.6
	3	309.8	433.7
TOTAL REVENUE		3,062.9	2,919.2
EXPENDITURE			
SERVICES SUPPORTED BY HEALTH SERVICE AGREEMENT			
Employee Entitlements		1,985.9	1,973.8
Fee for Service Medical Officers		8.7	8.4
Supplies and Consumables		154.0	131.1
Other Expenditure		527.5	239.8
		2,676.1	2,353.1
SERVICES SUPPORTED BY HOSPITAL & COMMUNITY INITIATIVES			
Employee Entitlements		259.8	471.5
Supplies and Consumables		10.3	21.9
Other Expenditure		65.3	47.1
	3	335.4	540.5
	4	3,011.5	2,893.6
SURPLUS/(DEFICIT) FOR THE YEAR BEFORE CAPITAL PURPOSE INCOME, DEPRECIATION, AMORTISATION AND ABNORMAL ITEMS			
		51.4	25.6
CAPITAL PURPOSE INCOME	6	155.3	261.1
DEPRECIATION AND AMORTISATION	7	(137.0)	(114.7)
ABNORMAL ITEMS	8	(1,214.4)	43.7
OPERATING SURPLUS/(DEFICIT) FOR THE YEAR		(1,144.7)	215.7
Retained Earnings (Accumulated Losses) at 1 July		2,412.9	2,197.2
Transfer to Contributed Capital from Prior Year Capital Grants	24	(189.9)	
Amount available for Appropriation		1,078.3	2,412.9
Retained Earnings (Accumulated Losses) at 30 JUNE		1,078.3	2,412.9

This statement should be read in conjunction with the accompanying notes



FINANCIAL STATEMENTS

BALANCE SHEET AS AT 30 JUNE 1998

	Notes	Total 1998 \$'000	Total 1997 \$'000
EQUITY			
General Reserves	24	60.3	60.3
Asset Revaluation Reserve	24	449.0	4,274.0
Contributed Capital	24	3,500.0	
Retained Earnings (Accumulated Losses)	24	1,078.3	2,412.9
TOTAL EQUITY		5,087.6	6,747.2
LIABILITIES			
Current Liabilities			
Payables	9	177.5	135.7
Provision for Employee Entitlements	10	243.7	342.6
Other	12	0	55.3
Total Current Liabilities		421.2	533.6
Non-Current Liabilities			
Provision for Employee Entitlements	10	115.9	169.0
Borrowings	11	22.1	45.7
Total Non Current Liabilities		138.0	214.7
TOTAL LIABILITIES		559.2	748.3
TOTAL EQUITY AND LIABILITIES		5,646.8	7,495.5
ASSETS			
Current Assets			
Cash at Bank and on Hand	18	899.2	711.9
Inventory	13	6.2	26.5
Receivables	14	52.1	79.1
Unexpired Term Charges		1.9	5.1
Prepayments			0.4
Investments	15	356.9	866.3
Total Current Assets		1,316.3	1,689.3
Non-Current Assets			
Land at Valuation	16	400.0	4,250.0
Buildings at Valuation	16	90.0	783.1
Buildings at cost	16	3,600.9	410.9
Plant, Equipment, Furniture & Motor Vehicles	16	215.6	336.0
Investments	15	24.0	24.0
Unexpired Term charges			2.2
Total Non-Current Assets		4,330.5	5,806.2
TOTAL ASSETS		5,646.8	7,495.5

This statement should be read in conjunction with the accompanying notes



FINANCIAL STATEMENTS

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 1998

	Notes	1998 Inflows (Outflows) \$'000	1997 Inflows (Outflows) \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Government Grants		2,759.4	2,645.9
Patient Fees		17.6	8.5
Donations & Bequests		130.9	144.6
Other:			
Interest Received		75.6	87.8
Parent Fees		271.9	531.3
Other		21.3	32.6
Total Receipts		3,276.7	3,450.7
Payments			
Employee Entitlements		(2,397.7)	(2,597.0)
Other:			
Supplies and Consumables		(887.1)	(436.3)
Other			(2.8)
Total Payments		(3,284.8)	(3,036.1)
NET CASH FLOWS PROVIDED BY OPERATING ACTIVITIES	17	(8.1)	414.6
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of Properties, Plant and Equipment		(3,560.4)	(371.1)
Proceeds from Sale of properties, Plant and Equipment		22.9	11.3
Capital Grants		3,271.2	
Purchase of Investments		(464.4)	(140.1)
Proceeds from Sale of Investments		926.1	
Other Creditors		0.0	55.3
NET CASH USED IN INVESTING ACTIVITIES		195.4	(444.6)
CASH FLOWS FROM FINANCING ACTIVITIES			
Proceeds from Borrowings		0.0	38.4
NET CASH FLOWS FROM FINANCING ACTIVITIES		-	38.4
NET INCREASE IN CASH HELD		187.3	8.4
Cash at 1 July		711.9	703.5
CASH AT 30 JUNE	18	899.2	711.9

This statement should be read in conjunction with the accompanying notes



FINANCIAL STATEMENTS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 1998

Note 1: Statement Of Accounting Policies

The general purpose Financial Statements of the Hospital have been prepared in accordance with the provisions of the Financial Management Act 1994. These requirements incorporate relevant accounting standards issued jointly by the Institute of Chartered Accountants in Australia and the Australian Society of Certified Practising Accountants and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views)

(a) Accrual Basis

Except where otherwise stated, these Financial Statements have been prepared on the accrual basis whereby revenues and expenses are recognised when they are earned or incurred, and are brought to account in the period to which they relate.

(b) Historical Cost Basis

The Financial Statements have been prepared on the historical cost basis whereby assets are recorded at purchase price plus costs incidental to their acquisition and do not take into account changing money values nor the current cost of non-current assets (unless specifically stated)

(c) Rounding Off

All amounts shown in the Financial Statements are expressed in thousands.

(d) Investments

Investments (other than works of art and fine furniture) are valued at cost and are classified between current and non-current assets based on the Hospital Board of Management's intention at balance date with respect to the timing of disposal of each investment. Interest revenue from investments is brought to account when it is earned. Works of art and fine furniture are at valuation assessed by registered valuers.

(e) Depreciation

Assets with a cost in excess of \$1,000 are capitalised and depreciation has been provided on depreciable assets so as to allocate their cost or valuation over their estimated useful lives using the straight-line method. This depreciation charge is not funded by the Department of Human Services.

The following table indicates the expected useful lives of non current assets on which the depreciation charges are based:

- Buildings Up to 40 years
- Plant & Equipment Up to 10 years
- Furniture & Fittings Up to 10 years

(f) Inventories

Inventories are valued at the lower of cost and net realisable value. Cost is determined principally by the first-in, first-out method

(g) Employee Entitlements

Based on pay rates current at balance date. On-costs such as WorkCover and superannuation are included in the calculation of leave provisions.

Long Service Leave

The provision of long service leave is determined in accordance with Accounting Standard AAS30. Generally, the entitlement under various awards becomes payable upon completion of ten years' service. The proportion of long service leave estimated to be payable within the next financial year is a current liability. The balance of the provision is classified as a non-current liability measured at the present value of the estimated future cash outflow arising from employee's services to date.

Wages And Salaries, Annual Leave And Accrued Days Off

Liabilities for wages and salaries, annual leave and accrued days off are recognised, and are measured as the amount unpaid at the reporting date of employees' services up to that date.

(h) Intersegment Transactions

Transactions between segments within the Hospital have been eliminated to reflect the extent of the Hospital's operations as a group.

(i) Donations

Donations are recognised as revenue when the cash is received. Donations received for restricted purposes have been transferred to funds held for restricted purposes until expended.



FINANCIAL STATEMENTS

(j) Fund Accounting

The Centre operates on a fund accounting basis and maintains three funds: Operating, Specific Purpose and Capital Funds. The Centre's Capital and Specific Purpose Funds include unspent capital donations and receipts from fund-raising activities conducted solely in respect of these funds.

(k) Services Supported By Health Services Agreement And Services Supported By Hospital And Community Initiatives

The Activities classified as Services Supported By Health Services Agreement are substantially funded by the Department of Human Services while Services Supported By Hospital And Community Initiatives are funded by the Hospital's own activities or local initiatives.

(l) Comparative Information

Where necessary the previous year's figures have been classified to facilitate comparisons.

Note 2: Revenue from Services Supported by Health Services Agreement

	Total 1997/98 \$'000	Total 1996/97 \$'000
Government Grants:		
Department of Human Services	2,569.6	2,215.4
Indirect contributions by Human Services:		
Insurance		28.3
Patient Fees (refer note 2a)	5.6	64.9
Interest and Investments	30.6	52.9
Donations & Bequests	129.4	113.5
Other Revenue	17.9	10.5
	2,753.1	2,485.5

Indirect contributions by Human Services: Department of Human Services makes certain payments on behalf of the Hospital. These amounts have been brought to account in determining the operating result for the year by recording them as revenue and expenses.

Note 2a: Patient Fees

Acute - Inpatients

Patient Fees Raised		Patient Fees Receivables	
1997/98 \$	1996/97 \$	1998 \$	1997 \$

Less Provision for Doubtful Debts

Net Patient Fees Receivable

Bad and Doubtful Debts

Inpatient Fees

5.6	64.9	0.0	35.9
<u>5.6</u>	<u>64.9</u>	<u>0.0</u>	<u>35.9</u>
			24.5
			<u>11.4</u>
			24.5

Note 3: Services Supported by Hospital & Community Initiatives**REVENUE - Business Units**

Carlton Creche	296.0	287.6
Queen Elizabeth Day Nursery	4.5	146.1
Other Initiatives	9.3	0.0
	<u>309.8</u>	<u>433.7</u>

EXPENSES - Business Units

Carlton Creche	322.7	328.2
Queen Elizabeth Day Nursery	0.0	212.3
Other Initiatives	12.7	0.0
	<u>335.4</u>	<u>540.5</u>



FINANCIAL STATEMENTS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**Note 4: Operating Expenses****Services Supported by Health Services Agreement**

Employee Entitlements:

	Total 1997/98 \$'000	Total 1996/97 \$'000
Salaries	1,802.0	1,754.2
WorkCover	16.7	21.4
Long Service Leave	62.4	48.4
Superannuation	104.8	149.7
Fee for Service Medical Officers	8.7	8.4
Supplies & Consumables:		
Medical & Pharmacy Supplies	7.3	15.3
Food Supplies	56.3	56.1
Motor Vehicle and Travel	24.4	18.1
Light, Power & Fuel	66.0	41.6
Other Expenses:		
Domestic Services	256.8	34.4
Administrative Expenses	139.2	85.3
Repairs & Maintenance	80.5	93.4
Audit Fees:		
Auditor General	3.9	7.5
Consultants	11.6	0.0
Staff Development	16.5	15.1
Security Services	8.7	0.0
Minor Furniture & Equipment Expensed	2.5	0.0
Other	7.8	4.2
	<u>2,676.1</u>	<u>2,353.1</u>

Services Supported by Hospital and Community Initiatives

Employee Entitlements:

Salaries	233.6	458.8
WorkCover	8.7	12.4
Long Service Leave	5.0	
Superannuation	12.5	0.4
Supplies & Consumables:		
Medical & Surgical Supplies		0.2
Food Supplies	10.3	21.7
Other Expenses:		
Domestic Services	15.6	19.8
Administrative Expenses	22.0	9.0
Repairs & Maintenance	10.5	8.7
Light, Power & Fuel	3.6	7.2
Staff Development	1.4	1.6
Motor Vehicle and Travel		0.1
Consultants	11.8	
Other	0.4	0.6
	<u>335.4</u>	<u>540.5</u>
TOTAL EXPENSES	3,011.5	2,893.6

Note 5: Interest and Other Finance Costs

Term charges - Hire Purchase	5.4	2.8
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**FINANCIAL STATEMENTS****NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

	Total 1997/98 \$'000	Total 1996/97 \$'000
Note 6: Capital Purpose Income		
State Government Grants	0.0	189.9
Donations & Bequests	83.9	27.3
Interest on Investments	16.4	32.6
Rents	32.1	0.0
Other (refer note 6a)	22.9	11.3
TOTAL	<u>155.3</u>	<u>261.1</u>
Note 6a: Other Capital Purpose Income		
Revenue from the disposal of physical assets		
Proceeds from Disposal of Physical Assets	22.9	11.3
Written Down Value of Assets Sold	0.0	0.0
Net Revenue from the disposal of physical assets	<u>22.9</u>	<u>11.3</u>
Note 7: Depreciation and Amortisation		
Buildings	64.8	27.1
Plant & Equipment:		
Plant		
Transport	25.6	9.4
Computers & Communication	29.1	21.0
Other Equipment	12.7	11.4
Furniture & Fittings	4.8	45.8
	<u>137.0</u>	<u>114.7</u>
Allocation of Depreciation/Amortisation:		
Services Supported by Health Services Agreement	132.8	114.7
Services Supported by Hospital and Community Initiatives	4.2	0.0
	<u>137.0</u>	<u>114.7</u>
Note 8: Abnormal Items		
Abnormal Revenue		
Departure Packages	63.7	193.0
SUB TOTAL	<u>63.7</u>	<u>193.0</u>
Abnormal Expenses		
Write down of properties & Other Assets	1,076.7	
Furniture & Equipment Expensed	137.7	
Departure Packages	63.7	149.3
SUB TOTAL	<u>1,278.1</u>	<u>149.3</u>
TOTAL	<u>(1,214.4)</u>	<u>43.7</u>

**FINANCIAL STATEMENTS****NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

	Current \$'000	Non Current \$'000	Total 1997/98 \$'000	Total 1996/97 \$'000
Note 9: Payables				
Trade Creditors	177.5	0.0	177.5	131.8
Accrued Expenses	0.0	0.0	0.0	3.9
	<u>177.5</u>	<u>0.0</u>	<u>177.5</u>	<u>135.7</u>
Note 10: Employee Entitlements				
Current				
Provision for Long service leave			95.8	69.3
Accrued Salaries & Wages			11.1	110.4
Accrued Annual leave			132.0	158.4
Accrued Days Off			4.8	4.5
TOTAL			<u>243.7</u>	<u>342.6</u>
Non-Current				
Provision for Long service leave*			115.9	169.0
TOTAL			<u>115.9</u>	<u>169.0</u>
Movements in Long Service Leave:				
Balance 1 July 1997			238.3	261.2
Provision made during the year			67.4	48.4
Settlement made during the year			(94.0)	(71.3)
Balance 30 June 1998			<u>211.7</u>	<u>238.3</u>
*The following assumptions were adopted in measuring present value: In measuring present value a probability factor which varies in accordance with the number of years of service has been used in determining the retention rate for employees with a particular number of years of service.				
Note 11: Borrowings				
Hire Purchase - Motor Vehicles			22.1	45.7
Payments due:				
Not later than 1 year			22.1	0.0
Later than 1 year but not later than 2 years				45.7
			<u>22.1</u>	<u>45.7</u>
Note 12: Other Liabilities				
Current			0.0	55.3

**FINANCIAL STATEMENTS****NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS****Note 13: Inventory**

	Total 1997/98 \$'000	Total 1996/97 \$'000
Pharmaceuticals	1.8	3.5
Catering Supplies	0.7	3.9
Housekeeping Supplies	0.0	15.8
Administration Stores	3.7	3.3
	<u>6.2</u>	<u>26.5</u>

Note 14: Receivables

	Less than 1 year \$'000	Greater than 1 year less than 2 years \$'000	Total 1997/98 \$'000	Total 1996/97 \$'000
Trade Debtors: Inpatients	0.0		0.0	35.9
Day Nurseries	0.0	41.0	41.0	33.0
Accrued investment income	11.6		11.6	20.2
Accrued Revenue:	0.0		0.0	
Department of Human Services	0.0		0.0	0.0
Other			0.0	14.5
Total	<u>11.6</u>	<u>41.0</u>	<u>52.6</u>	<u>103.6</u>
Less Provision for Doubtful Debts		0.5	0.5	24.5
Net Debtors and Accrued Revenue	<u>11.6</u>	<u>40.5</u>	<u>52.1</u>	<u>79.1</u>
Bad Debts written off			<u>23.9</u>	<u>0.0</u>

Note 15: Investments

	Operating Fund \$'000	Capital Fund \$'000	Specific Purpose Fund \$'000	Day Nurseries \$'000	Total 1997/98 \$'000	Total 1996/97 \$'000
Current						
Debentures	0.0			195.0	195.0	640.0
Term Deposits	0.0	161.9			161.9	226.3
	<u>0.0</u>	<u>161.9</u>	<u>0.0</u>	<u>195.0</u>	<u>356.9</u>	<u>866.3</u>

Non-current

Works of Art		24.0			24.0	24.0
	<u>0.0</u>	<u>185.9</u>	<u>0.0</u>	<u>195.0</u>	<u>380.9</u>	<u>890.3</u>

Investment Income

Operating funds	30.6	52.9
Capital funds	16.4	32.6
Specific purposes funds	3.0	0.0
Q. E. Day Nursery capital	4.6	5.9
Carlton Creche operating funds	12.5	6.0
	<u>67.1</u>	<u>97.4</u>

**FINANCIAL STATEMENTS****NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS****Note 16: Fixed Assets****At Cost**

	Gross Cost Valuation 1998 \$'000	Accum. Deprec. 1998 \$'000	Written Down Value 1998 \$'000	Written Down Value 1997 \$'000	Addit. 1998 \$'000	Dispos. 1998 \$'000
Buildings inc. Renovations	14.3	0.0	14.3	192.7		208.6
Buildings - Noble Park	3,650.7	64.1	3,586.6	218.2	3,420.7	
Plant, Equip., Furniture & Library	295.9	143.8	152.1	255.1	69.1	566.9
Motor Vehicles	91.3	27.8	63.5	80.9	70.6	60.1
	<u>4,052.2</u>	<u>235.7</u>	<u>3,816.5</u>	<u>746.9</u>	<u>3,560.4</u>	<u>835.6</u>

At Valuation:

Crown Land at 15.05.96	0.0		0.0	4,000.0		4,000.0
Land at 30.06.98	400.0		400.0	250.0		
Buildings at 30.06.98	100.0	10.0	90.0	783.1		800.0
	<u>500.0</u>	<u>10.0</u>	<u>490.0</u>	<u>5,033.1</u>	<u>0.0</u>	<u>4,800.0</u>
	<u>4,552.2</u>	<u>245.7</u>	<u>4,306.5</u>	<u>5,780.0</u>	<u>3,560.4</u>	<u>5,635.6</u>

Land and buildings at valuation:

Land at 53 Lytton Street, Carlton, was valued by an independent valuer (Gerard Browne, Valuer) as of 15 May 1996. The 1998 valuation of land and buildings at Carlton Creche was performed by G A Thomson & Co (Carlton) Pty Ltd and adopted by The Board.

The value of land at Noble Park was not available for reporting.

Note 17: Reconciliation Of Net Cash Used In Operating Activities To Operating Results

	Total 1997/98 \$'000	Total 1996/97 \$'000
Entity Surplus/(Deficit) for the Year	(1,144.7)	215.7
less income designated for capital purposes	(155.3)	
Entity Surplus/(Deficit) prior to capital items	<u>(989.4)</u>	<u>215.7</u>
Non-Cash Movement		
Depreciation	137.0	114.7
Increase/(Decrease) in Provision for Doubtful debts	0.0	24.5
Increase/(Decrease) in Payables	41.8	65.2
Increase/(Decrease) in Other Employee Entitlements	(125.4)	(15.8)
Increase/(Decrease) in Provision For Long Service Leave	(26.6)	48.4
Long Service Leave Paid	(94.0)	(71.3)
Increase/(Decrease) in Prepaid Income		(3.2)
Increase/(Decrease) in Other Liabilities	(55.3)	(1.0)
less Net Revenue From Sale Of Plant And Equipment	(22.9)	(11.3)
(Increase)/Decrease in Inventory	20.3	7.7
(Increase)/Decrease in Receivables	30.2	40.6
(Increase)/Decrease in Prepayments	0.5	0.4
Write down of properties & other assets	1,076.7	0.0
Net cash used in operating activities	<u>(7.1)</u>	<u>414.6</u>



FINANCIAL STATEMENTS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

	Total 1997/98 \$'000	Total 1996/97 \$'000
Note 18: Reconciliation of Cash		
Cash is defined as petty cash, bank or financial institution deposits and investments (at call or highly liquid and readily convertible to cash within 24 hours) which the Centre uses in its cash management function on a day to day basis.		
Operating Fund:		
Cash at bank and on hand	162.9	163.3
At call deposits	599.1	363.3
Capital Account:		
Cash at bank	(36.2)	17.1
At call deposits	52.2	24.7
Specific Purposes Account:		
Cash at bank	0.8	14.8
At call deposits	32.6	56.2
Petty cash	1.6	1.6
Queen Elizabeth Day Nursery:		
Cash at bank and on hand		0.0
Capital Account At Call Deposit	39.3	36.0
Carlton Creche:		
Cash at bank/(overdraft) and cash on hand	(18.1)	(18.1)
At call deposits	65.0	53.0
	<u>899.2</u>	<u>711.9</u>

Note 19: Financial Instruments**Interest rate exposure****Financial Assets**

	Fixed interest rate maturing		
	1 year or less \$'000	Non Interest Bearing \$'000	Total \$'000
Cash	899.2		899.2
Trade debtors		52.1	52.1
Investments	356.9		356.9
Total Financial Assets	<u>1,256.1</u>	<u>52.1</u>	<u>1,308.2</u>

Financial Liabilities

Trade creditors and accruals	177.5	177.5
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Total Financial Liabilities	0.0	177.5	177.5
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Net Financial Assets/Liabilities	<u>1,256.1</u>	<u>(125.4)</u>	<u>1,130.7</u>
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Weighted Average Interest Rate = fin'l assets

4.50%



FINANCIAL STATEMENTS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

	Total Book Value \$'000
Market Value	
FINANCIAL ASSETS	
Cash	899.2
Trade debtors	52.1
Investments	356.9
Total Financial Assets	<u>1,308.2</u>
FINANCIAL LIABILITIES	
Trade creditors & accruals	177.5
Total Financial Liabilities	<u>177.5</u>

Note 20: Net Increment on Revaluation of Assets

Revaluation of land at 53 Lytton Street, Carlton	<u>1,850.0</u>
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	Total 1997/98 \$'000	Total 1996/97 \$'000
Note 21: Superannuation		
The Queen Elizabeth Centre is a participating institution in the Hospitals Superannuation Fund.		
The Centre's total contributions during the year were:	117.3	145.5
Contributions outstanding in respect of the financial year were:	10.9	4.6

Contributions are calculated in accordance with Section 29(2)(a) of the Hospitals Superannuation Act 1988, participating employer contributions are calculated as a percentage of the employee's salary. Separate contributions are determined for Basic Benefit/HOSfund and optional Contributory Benefits in accordance with Section 29(3) and 40(c).

The rates for 1997-98 for all participating employers were:

	Employee	Employer
Basic Benefit/HOSfund		6%
Contributory:	3%	3%
	4%	4%
	6%	4%

	Segment Revenue \$'000	Segmen Expendit. \$'000	Surplus/ (Deficit) \$'000	Segment Assets \$'000	Segment Liabilit. \$'000	Segment Equity \$'000
Note 22: Segment Reporting						
Segment						
Hospital	2,908.4	2,808.9	99.5	5,295.6	533.9	4761.7
Carlton Creche and Day Nursery	309.8	339.6	(29.8)	351.2	25.3	325.9
Total	<u>3,218.2</u>	<u>3,148.5</u>	<u>69.7</u>	<u>5,646.8</u>	<u>559.2</u>	<u>5087.6</u>



FINANCIAL STATEMENTS

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

Note 23: Responsible Person Related Disclosures

- (a) Responsible Minister - Hon. Denis Naphine
 (b) Board Members
 The names of persons who were board members at any time during the financial year are:
 Chief Inspector Vicki Fraser (President)
 Dr. John Spensley (Vice President)
 Mr Peter Barnett (Board Member to November 1997)
 Mrs. Carmel Benjamin (Board Member from November 1997)
 Ms. Andrea Coote (Board member to December 1997)
 Ms. Paula Gerber (Board Member)
 Ms. Linda Martin (Board member)
 Dr. Campbell Paul (Board member)
 Mrs. Patricia Summers (Board member)
 Mr. Paul Trowbridge (Vice President)
 Mr. Fred Verschuren (Board member)
 Mr. Steven Wintle (Board member)
- (c) Accountable Officer - Ms. Pam Stilling (Chief Executive Officer)
 The remuneration of the Accountable Officer is reported under "Executive Officer Remuneration"
- (d) Remuneration of Responsible persons
 Total remuneration received or due or receivable by Responsible Persons Nil
- (e) Retirement Benefits of Responsible Persons
 Retirement benefits paid in connection with the retirement of a Responsible person were: Nil
- (f) Other transactions of Responsible Persons and their Related Parties
 Related party transactions Nil
- (g) Other Receivables from and Payables to Responsible Persons and their related Parties
 Aggregate amounts payable at balance date Nil
- (h) Amount attributable to Other Transactions With Responsible Persons and their related parties
 Transactions with Responsible Persons and their related parties Nil
- (i) Executive Officer Remuneration
 There were no executive officers with remuneration in excess of \$100,000.

Note 24: Reconciliation Of Changes In Equity

	Total		Retained Earnings		Asset Reval.Res.		General Reserves		Contributed Capital	
	1998 \$000	1997 \$000	1998 \$000	1997 \$000	1998 \$000	1997 \$000	1998 \$000	1997 \$000	1998 \$000	1997 \$000
Balance at Beginning of Reporting Period	6,747.2	4,681.6	2,412.9	2,197.3	4,274.0	2,424.0	60.3	60.3		
Operating Surplus for the year	(1,144.7)	215.6	(1,144.7)	215.6						
Transfer to Contributed Capital	0.0		(189.9)						189.9	
Contributed Capital Revaluation	3,310.1								3,310.1	
	(3,825.0)	1,850.0		(3,825.0)	1,850.0					
Balance at End of Reporting Periods	5,087.6	6,747.2	1,078.3	2,412.9	449.0	4,274.0	60.3	60.3	3,500.0	0.0

Note 25: AFS (CFR) Eliminations

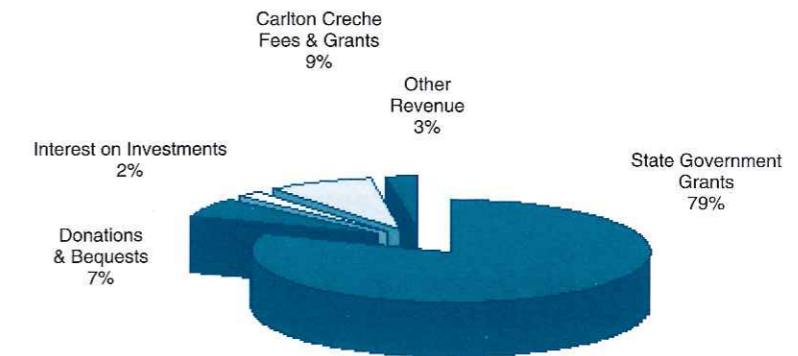
	Intra Health Portfolio \$'000
Revenue	5,943.5
Expenses	24.5

Other parties in eliminations: Dept. of Human Services, gas & water.

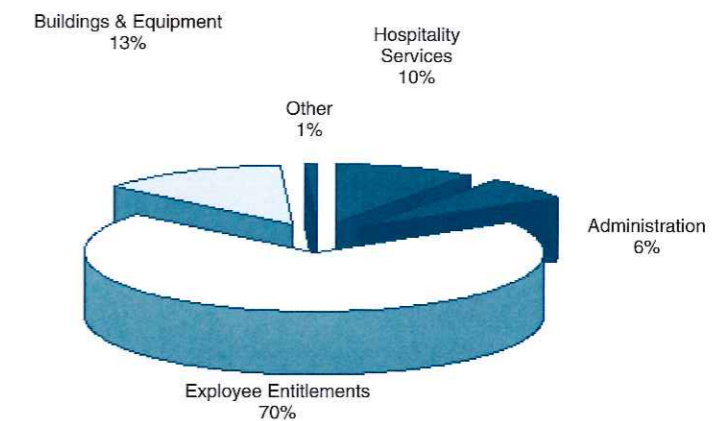


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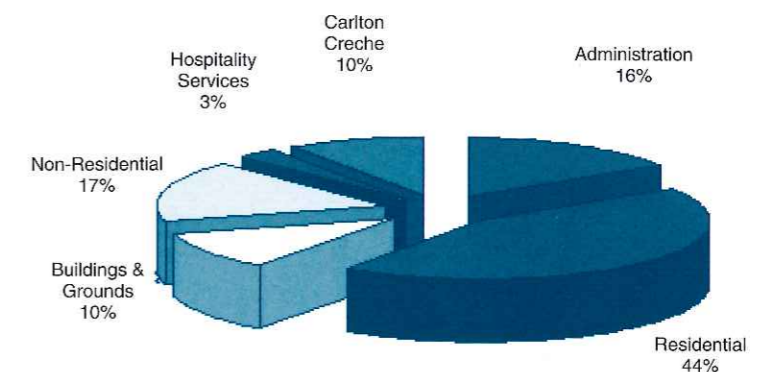
Our Sources of Income for 1997/98



How We Expended Our Funds In 1997/98



1997/98 Direct Expenditure by Units



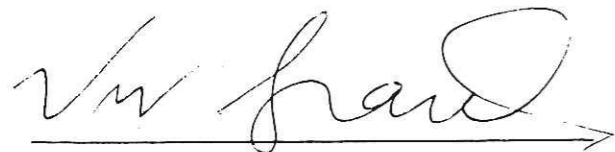
The Queen Elizabeth Centre

CERTIFICATION

In our opinion the Report of Operations and the Financial Statements of the Queen Elizabeth Centre comprising a Revenue and Expense Statement, Balance Sheet, Statement of Cash Flows and Notes to the Financial Statements have been prepared in accordance with the provisions of the Financial Management Act 1994 and the Directions of the Minister for Finance – Part 9 Reporting Provisions.

In our opinion the Financial Statements present fairly the financial transactions for the year ended 30 June 1998 and the financial position as at that date of The Queen Elizabeth Centre.

At the date of signing the Financial Statements we are not aware of any circumstances which would render any particulars included in the statements to be misleading or inaccurate.



PRESIDENT
Ms Vicki Fraser



CHIEF EXECUTIVE OFFICER
Ms Pam Stilling



COMMERCIAL MANAGER
Mr Peter N Davis

Dated the 14 day of September 1998

(Melbourne)



The
Queen Elizabeth
Centre

1998
80th Annual Report



The
Queen Elizabeth
Centre

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