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QUEEN ELIZABETH CENTRE

70th ANNUAL REPORT — 1988

THE QUEEN ELIZABETH CENTRE

The Queen Elizabeth Centre is a body corporate under the Hospitals and Charities Act 1958 and consists of the Board of Management referred to in the By-Laws, Life Governors and Contributors thereto as defined in the Act.

The Queen Elizabeth Centre is a registered Public Metropolitan Special Hospital complex located in Carlton, Melbourne which provides specialist child and family services in an inpatient setting aimed at involving the total family unit and promoting a healthier lifestyle through education and training for effective parenting. The principle which underlies each of QEC's programmes is the promotion of social and family health and preventive medicine centred around child development and family care.

Preventive medicine includes such activities as: development of parenting and mothercraft skills, assistance with support and guidance for establishment of breastfeeding, medical assessment of children with educational, behavioural or physical disabilities, assistance in establishing bonding, management of feeding difficulties, linking of or liaising with local agencies for continuation of support and guidance upon return to the community, telephone counselling for families in crisis, emergency/crisis care for children at risk, respite care for handicapped children and children of families with domestic problems.

Consistent with our new directions - to involve the total family unit - QEC's earlier mother and baby dyad was expanded to include the family unit rather than isolating mother and child from the family. We believe the family is one of society's most important socialising agents.

SERVICES

A total of 40 beds are available (10 adult and 30 paediatric). Core services provided by the Centre are acute general medical, paediatric and psychiatric care and special maternal and child health nursing delivered through:

- Mothers & Babies Unit
- Care by Parent Unit
- Children's Unit

EMERGENCY SERVICES

Four paediatric beds are available on a 24 hour basis for emergency admissions from the Community Policing Squad and Protective Services, for children at risk.

OTHER SERVICES

- Community Outreach Nurse,
- Maternal & Child Health Centre
- Queen Elizabeth Day Nursery
- Carlton Creche & Day Nursery

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This report was released to the public on Wednesday 7 September 1988.



REPORT OF THE QUEEN ELIZABETH CENTRE & FINANCIAL STATEMENTS FOR THE YEAR ENDING JUNE 30 1988.

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THE PRESIDENT'S REPORT

This year, 1987-88 has been one of many challenges, some successes and many frustrations.

The good news first! – included in our achievements, we report:

- (1) the successful completion of extensive building alterations to the Children's Unit – a major project financed by the Auxiliary and planned by our nursing staff. The renovated Unit was officially opened by the Minister of Health, the Honourable David White on 16th December, 1987.
- (2) the smooth transfer of Carlton Creche and Day Nursery, which gives us an additional 45 day nursery places, making a total of 75. We welcome Carlton Creche under the QEC umbrella.
- (3) major renovations included the upgrading of the staff dining & lounge area, the provision of a library in memory of Dame Kate Campbell, bringing the old "Lecture Room" up to date to make a modern facility for education and training of parents, staff and visiting students.
- (4) extensive work to maintain safety and security in the hospital areas. Work included replacement of the entire cold water service and all ceiling tiles. Our thanks go to the Health Department for meeting the costs of these major works. Due to changing times it has also been necessary to implement new security systems and procedures.
- (5) and we look forward to the relocation of the Early Childhood Development Programme team to our old hospital wing, which is to be upgraded by the Health Department Victoria.

On the other hand, we must report on the frustrations:

- (1) Last December, the Honourable David White, Minister of Health, established for us a Joint Working Party, with representatives from his department, Community Services Victoria and

Queen Elizabeth Centre. This we would have liked to have been able to report a success but unfortunately it has turned into a major frustration. Since February, meetings have been held in an endeavour to reach a tripartite agreement in the areas of future directions, policies and budget for the Centre. This has not been achieved because the representatives of Community Services Victoria, with the best will in the world, have not been in a position to give decisions or information sought, as they are always awaiting the results of one review or another of child care issues and maternal and child health matters. It was intended that this Agreement be finalised by 30th June – we are still negotiating.

- (2) As mentioned in last year's report, we had an exciting plan for the development of a mobile educational outreach programme and our Auxiliary had agreed to underwrite the initial expenses. When we discussed the project with the Health Department they were not able to find funding for ongoing operational costs, but believe me, you will see this project completed, as we do not give up easily and are now seeking other means of support for this project. The purpose of this mobile unit is primarily to provide information and advice to the families of Victoria on the issues of parenting and child development.
- (3) We also mentioned the extended hours child care services and once again met with no support from Community Services Victoria. Despite high levels of enquiries from the public, this project is now in abeyance.
- (4) At the time of writing this report, the greatest frustration of all is the continual struggle to maintain the Maternal & Child Health Centre which has been going on for a decade. The future operations of this service are now in doubt and we are pre-

sently awaiting responses from the Premier, Community Services Victoria and Melbourne City Council on the issues of funding, management and control. It is important to note that in 1917 our founding body, the Victorian Baby Health Centres Association, was the initiator of the Infant Welfare Services in this State, so you can understand how seriously we would regard an enforced closure of this service.

We have subsidised the Maternal & Child Health Centre by more than \$100,000 during the past five years – clearly we cannot continue this level of support without adversely affecting the other important functions of the Centre.

Now, to look positively towards the future . . .

We are in the process of developing a master plan, the objectives of which are to clearly establish and identify needs for future client services and the associated capital building works.

Following our Fairlea Women's Prison education programme we have now initiated further educational programmes for parents in the community, our staff and community groups.

At the beginning of this financial year we welcomed to our team Mr. Frank Slutzkin as Building & Development Consultant who is helping us look at additional means of obtaining financial support and growth opportunities through corporate, private and public sectors.

As one more step towards securing QEC's future the Board is establishing the Queen Elizabeth Centre Foundation.

This year we have welcomed to the Board two new members, Mr. Martin Artenstein, and Mrs. Nan Harrison, Past President of the Carlton Creche and we know we will benefit from their input.

My thanks are extended to all Board members, members of the Medical Advisory Committee, our Honorary Solicitor, Mr Peter Trumble of Mallesons Stephen Jaques, our Auditor, Mr. Ian Murray, the Day Nursery Parents Fundraising Committee and all our contributors.

We farewelled our Director of Nursing, Mr. Andrew Tsindos and wished him success in his new position. He went with our gratitude for the work he had done for QEC and our best wishes for his future. Stepping into the position of Acting Director of Nursing is Mrs. Margaret Yeatman who has earned our sincere appreciation.

We also wish to record our appreciation to Dr. Danielson, our newly appointed Director of Medical Services whose contributions have been most significant and are fully acknowledged.

Mr. Seymour's enthusiastic and competent leadership of a particularly dedicated, caring staff has made for a very special atmosphere at QEC.

All staff – nursing, administrative, maintenance and housekeeping receive our thanks. I would like to make special mention of the catering staff under the able management of Mrs. Irene Preston. In the last six months they have been called upon to help with many functions as we have been inviting interested, caring people in the community to visit us to learn more about the work at Queen Elizabeth Centre.

In closing I would like to mention that we are fortunate to have Dr. John Yeatman as our Regional Director who at all times is willing to listen and give advice and is most supportive.

MRS. JUNE SHAW
President

BOARD OF MANAGEMENT MEMBERS, OFFICE BEARERS & SENIOR STAFF

LIFE PATRONESS:

Lady Curtis

PRESIDENT:

Mrs. June Shaw

VICE PRESIDENTS:

Mr. Richard J. Meldrum, B.Arch., Dip.Arch., F.R.I.B.A.,
F.R.A.I.A., J.P., Councillor, City of Melbourne

Mrs. Margaret Paine, S.R.N.T.C. (to September 1987)

Mr. David Wells, B.A.(Hons.), L.L.B. (Melb.)

HONORARY TREASURER:

Mr. Graeme McRae, F.C.A., A.C.I.S., A.I. Arb.A.

COMMITTEE MEMBERS:

Mr. Martin Artenstein, B. Comm. (Melb), A.C.A.
(from March, 1988)

Ms. Lorna Blair, R.N., R.M., Dip.P.H.N., F.A.C.N.,
Cert. T.E.C.D. (Macquarie) (from September, 1987)

Dr. Bell Brodrick, B.Sc., M.B., B.S., D.C.H. (London)
Dip. Crim.

Mrs. R. L. (Nan) Harrison, T.P.T.C., Speech Cert.
A.S.D.A. Library Cert.

Mrs. Gabrielle Mahony, T.I.T.C.

Dr. Merrilyn Murnane, M.B., B.S., F.R.A.C.P., D.C.H.

Mrs. Julianne O'Bryan, F.A.S.A. (from April 1987 to
January 1988)

CHIEF EXECUTIVE OFFICER:

Mr. S. Seymour, B.Bus., G.Dip. Health Admin.
F.H.A., C.H.A., F.I.B.A., A.F.A.I.M., M.I.P.M.(A)

DIRECTOR OF MEDICAL SERVICES:

Dr. G. Danielson, M.B., B.S.

DIRECTOR OF NURSING SERVICES:

Mr. A.J. Tsindos, S.R.N., R.C.M.(Scot.) Cert. Ward
Admin. & Management (to March, 1988)

Mrs. M. Yeatman, R.N., R.M., M & C.H.N.
(from March 1988 - Acting)

HON. SOLICITORS:

Mr. Peter Trumble, LLB, Mallesons Stephen Jaques

AUDITOR:

Mr. I.L. Murray, B.Comm., F.C.A., A.C.I.S.

BANKERS:

National Australia Bank, Ltd.



Left to Right

Front Row: Dr. Jill Sewell (President, Medical Advisory Committee), Mrs. June Shaw, (President, Board of Management),
Mrs. Nan Harrison.

Back Row: Mr. Graeme McRae (Treasurer), Mr. Martin Artenstein, Dr. Bell Brodrick, Mrs. Gabby Mahony,
Dr. Merrilyn Murnane, Mr. David Wells (Vice-President).

Absent: Cr. R. Meldrum, Miss L. Blair.

THE YEAR IN REVIEW

Objectives for all organisations vary constantly.

At QEC the same rule applies, the needs and demands of our consumers must be balanced with our resources.

Our results for the year reflect our staff's total commitment and high standards.

PATIENT STATISTICS — 1987/88

Number of patients treated:	985
Average length of stay:	8.31 days
Occupancy rate:	65.6%
Cost per patient day:	\$186.46
Registered beds:	40
Actual available beds:	36

Note: Children's Unit closed 14 weeks for renovations
Mothers Unit closed 2 weeks for renovations

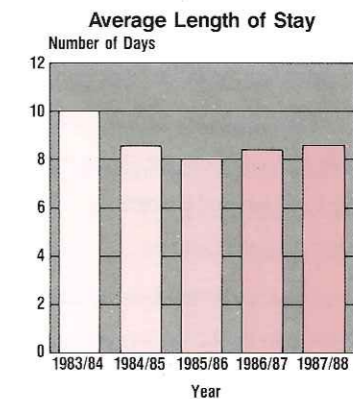
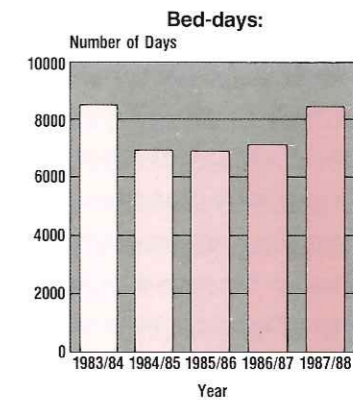
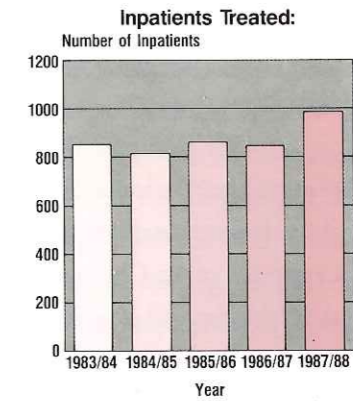
INDUSTRIAL RELATIONS, WORKCARE & OCCUPATIONAL SAFETY

- No time lost due to industrial disputes.
- Time lost under WorkCare: 12.3 weeks — accidents occurred away from work areas.
- No time lost due to accidents or safety infringements whilst at work.

PERFORMANCE

Our improved operating performance is attributed to the QEC staff. Their ability and willingness to accept change as a challenge has resulted in:

- (a) improved standards of patient care
- (b) increased patient throughput at a cost-effective level
- (c) a more efficient and effective use of resources
- (d) a commitment to ongoing education
- (e) a continued commitment to the development of QEC's services.



For matters relating to Future Strategies, Finances and overall activities for this year please refer to President's report, Financial Statements and general staff reports.

S. SEYMOUR
Chief Executive Officer

MEDICAL ADVISORY COMMITTEE

The medical staff continue to play an active role in the teamwork which characterizes the working style of the Queen Elizabeth Centre.

The renovated Children's Unit provides much needed facilities and a pleasant environment for the children and the staff. We look forward to the projected expansion of the Care by Parent Units. The upgrading of the library will facilitate teaching and study roles within the Centre.

A number of staff changes have been made. Dr. Greta Danielson's appointment as Director of Medical Services has streamlined admission and referral procedures, enabling a closer watch to be kept on all types of patients admitted to the Centre. Dr. Jill Sewell, whose previous association with the Centre had been as liaison paediatrician from the Royal Children's Hospital, was appointed to the visiting medical staff to take up her position as President of the Medical Advisory Committee. We received with regret the resignation of Dr. David James, paediatrician. Two paediatricians, Dr. John Spensley and Dr. David Downing have been appointed and are welcomed as experienced team members in addition to Dr. Marilyn Murnane. Dr. John King and Dr. Nick Paoletti continue to provide excellent psychiatric consultation services to the Centre. We also welcome Dr. Anne Buist, who has been appointed as a general practitioner while completing her training as a psychiatrist.

All members of the medical staff continue to provide input to in-service training for nurses. Fifth year medical students from the Royal Children's Hospital attend on a regular basis and enjoy their teaching sessions at the Centre. Discussions are continuing with Professor Adler from the Royal Children's Hospital's Department of Child and Family Psychiatry, regarding the possible development of child psychiatric services at the Centre.

The medical staff wish to express their appreciation to the nursing staff at the Centre for their tireless work with children and their families. Although the resignation of the previous Director of Nursing, Mr. Tsindos left a great gap, Sr. Yeatman has stepped in to take up the reins with enthusiasm and competence, ably supported by Sr. Allan and Sr. Houghton in the hospital section, Sr. Linden in the Day Nursery and Sr. Morris in the Maternal and Child Health Centre.

All members of the Medical Advisory Committee are now taking part in planning short and long term aims for the development of medical services at the Queen Elizabeth Centre. I thank them for their support, for their high standard of patient care and their contribution to the 'family' of staff at the Centre. I wish also to thank Mr. Seymour, CEO, for the continued support he gives to all medical staff.

DR. J. SEWELL, M.B.B.S., F.R.A.C.P.

VISITING MEDICAL STAFF

Dr. Anne Buist, M.B.B.S., (Pt. 1 F.R.A.N.Z.C.P.)

Dr. David Downing, M.B.B.S., F.R.A.C.P.

Dr. John King, M.B.B.S., D.P.M., F.R.A.N.Z.C.P.

Dr. Marilyn Murnane, M.B.B.S., F.R.A.C.P., D.C.H.

Dr. Nicholas Paoletti, M.B.B.S., D.P.M. (Melb.), F.R.A.N.Z.C.P.

Dr. Jill Sewell, M.B.B.S., F.R.A.C.P.

Dr. John Spensley, M.B.B.S., F.R.A.C.P.

DIRECTOR OF MEDICAL SERVICES

The past year has proved to be a most exciting one for me. In September 1987, I was appointed as Director of Medical Services to the Queen Elizabeth Centre. This appointment has enabled me to have regular hours of attendance, and so to expand the range of medical services available at the Centre. It is now possible for me to offer appointments to out-patients. In some cases consultations on an out-patient basis have made admission unnecessary. This is an area which I hope to expand. Teaching sessions involving medical students from Melbourne University have continued, and I have commenced a regular weekly tutorial in the Children's Unit. This has become a valuable means of sharing knowledge with the nursing staff and planning case management.

I have been most grateful for the assistance and advice of the Consultant Medical Staff. Dr. Marilyn Murnane has continued as the consulting paediatrician. She has recently been joined by Dr. David Downing and Dr. John Spensley, who will both bring expertise in their special fields of paediatric influence. I look forward to working with them. Dr. John King and Dr. Nick Paoletti, our consultant psychiatrists, have been kept busy in the treatment of a wide range of clinical conditions.

The range of clinical material presenting to me is most diverse and expanding all the time. We have intellectually handicapped mothers requiring education in mothercraft skills. There are mothers with a wide range of psychiatric problems who need assistance with their mothering role. Many mothers have presented with a physical condition which has impaired their ability to manage their infants. Such examples are two young mothers, disabled by a cerebral haemorrhage, who have gone home having learned sufficient skills to manage their babies with minimal assistance. Other mothers have pre-

sented with fractures, pneumonia, asthma, epilepsy, visual defects and muscular problems. The ingenuity of the nursing staff in the setting up of programmes to help these mothers has been a great delight to me.

On the paediatric side we continue to offer our particular skills in the diagnosis and treatment of feeding, sleeping and behavioural problems, with particular emphasis on the establishment of breast feeding.

On a more disturbing note, we are seeing increasing numbers of children who are victims of child abuse and/or neglect. The writing of medical reports on the condition of these children for the Department of Community Services and the Community Policing Squad has proved time consuming, as have frequent appearances at the Childrens Court, and participation in Case Planning Conferences with other health professionals.

My aims for the next year are both to consolidate the present range of services, and to achieve a state of excellence in service delivery. I hope to expand these services into the community and have already undertaken some valuable work experience with the Community Police. Participation in an education programme set up at Fairlea Womens Prison for prisoners who have children is also underway.

Finally I wish to thank all those staff members at the Queen Elizabeth Centre, who have offered me help, advice and assistance over the past year. In particular the support of the Nursing Staff has been most appreciated.

Thank you all for a rewarding and very valuable twelve months.

DR. G. DANIELSON, M.B.B.S.
Director of Medical Services.

DIRECTOR OF NURSING SERVICES

Over the past two years our objective was to make the public aware of our services, and set in place a solid base on which to expand. Thanks to our previous Director of Nursing, Mr. Andrew Tsindos, this has been achieved.

Our present objective is to continue to provide a high quality service to the public, and increase and develop our services as the needs arise.

We are also attempting to communicate with other institutions similar to ours, in the hope of co-ordinating resources, and providing a unique range of services in child development, family care and preventive medicine.

Statistics for 1987-88 show that the number of bed-days has increased by 6% (7946 in 1986/87, 8440 in 1987/88) the number of patients treated increased by 5% (936 in 1986/87 and 985 in 1987/88) and the length of stay was 8.31 days as against 9.7 days in 1986/87 with a daily occupancy rate of 65.6%. The number of day patients was 92, as against 43 in 1986/87 – an increase of 114%.

These figures have been achieved even though the Children's Unit was partially closed for renovations during October, November and December, 1987 and both units had reduced admissions in June 1988 because of repairs to water pipes and ceiling tiles.

STAFF

We were sorry to lose Andrew Tsindos in April, but congratulate him on his new appointment in Castlemaine.

We have had a very low turnover of staff over the last 12 months, and these are mainly on maternity leave. This leads us to believe that our staff are working well as a team, and are happy to stay with us.



Sr. M. Yeatman (D.O.N.) and Sr. Mary Fontana discussing the nursing education programme.

SERVICES

The need for residential nursing care facilities for families with mothering problems is becoming acute. Our two "Care by Parent" units are being utilised to the maximum, with the demand for beds far exceeding the availability. From the number of applications we receive, it is becoming obvious that more facilities for this type of care must be made available.

The Children's Unit has been disrupted for renovations on two occasions over the last 12 months. We did not close the unit on either occasion, but the number of admissions had to be reduced, and we were able to admit children in crisis situations only.

We have tried to reduce the number of bed days for each child, but have not been very successful in some cases. The children who have been admitted under a care application order tend to remain the longest. This is due either to a delay in court procedures, or the lack of suitable foster parents. We are finding that children are being transferred from one institution to other institutions while awaiting long-term foster care. This is detrimental to the child, but seems inevitable at the moment, until more long-term accommodation becomes available.

The Mothers & Babies Unit also has a waiting list, with a delay of 1 – 2 weeks before admission. The change in living conditions of our young mothers produces many problems, which necessitate admission to the Centre for support and guidance.

Our present hospital buildings are now functioning to capacity. If the present social trends continue, there will be a need to extend and expand our services.

EDUCATION

During 1988/89 there will be over 200 students on placement at Q.E.C. These include trainee midwives, medical students, S.R.N., S.E.N., child care students, community health nurses and work experience students.

Several of our nurses have attended inservice training, seminars and various courses, including management development programmes.

The Community Policing Squad continues to offer us valuable assistance in all aspects of community concerns relating to families in crisis. We appreciate the excellent transmission of information between members of the squad and Q.E.C., especially their assistance with legal problems and other areas of uncertainty arising out of emergency situations.

We would like to thank members of C.P.S. for allowing our staff to accompany them on their tours of duty. This has enabled our staff to observe problem areas in the community where many of our families reside. The knowledge gained from this exercise allows us to understand the complex situations confronting the C.P.S. and also protective workers from Community Services Victoria.

HIGHLIGHTS

We are proud to announce the opening of our new staff room and are looking forward to the completion of the library and education room. The hospital staff appreciate the new facilities and are enjoying the comfort and convenience of the dining area and sitting room.

ACKNOWLEDGEMENTS

On behalf of the children I would like to thank the Sun Toy Fund, Mr. Hanks, Mead Johnson and the Caulfield Ladies Baby Health Centres Association for their generous donations to the Children's Unit.

The nursing staff would like to thank Dr. G. Danielson for her cheerful assistance to both the patients and themselves. We would also like to thank Mr. Seymour, Mrs. Shaw and the Board of Management for making Q.E.C. such a pleasant place to work.

The local hospitals, Maternal and Child Health Nurses, Community Services Victoria, Community Policing Squad and Community Health Centres in the area have also been supportive and helpful, and of course we could not have managed without our clerical, maintenance and domestic staff.

SR. M. YEATMAN, R.N., R.M., M. & C.H.N.
Director of Nursing

MOTHERS & BABIES UNIT

The Mothers & Babies Unit (MABU) services and facilities remain in high demand and utilisation. The MABU continues to service families from all regions and many segments of Victoria's diverse society. Parents and their infants are referred, and require admission, for extremely varied reasons.

In the year June 1987/88, MABU cared for a total of 530 admitted parents and infants, with an average daily occupancy rate of 79%. The occupancy rate peaked in October and November when it was over 90%.

This number of 530 patients compares with 517 parents and infants admitted in 1986/87, and an average daily occupancy rate of 78.2%.

The average length of stay in MABU was 8.38 days in 1988 as against 9.70 days for 1987.

The total patient admissions over the period June 1987 to June 1988 were reduced by necessary structural renovations to the MABU. These renovations unfortunately caused the Unit to operate at only 50% capacity for a 2 week period and total closure for one week.

These admissions and occupancy figures do not reflect the special labour intensive nature of the MABU work; nor do they reveal the time and work spent actively by staff involving education of the patient's partner and other family members, which significantly assists in resolving the issues and problems which necessitated the admission.

The MABU's comprehensive range of educational and counselling services are extended to and incorporate all male partners and relevant family members. This active policy of fully involving other family members is essential for effective

short and long-term resolution to the issues and problems which disrupted family life and caused admission to be necessary.

Eight fathers chose in-patient admission with their partners and infants compared to five last year.

The MABU open door accessibility enables and encourages non-admitted family members to become actively involved with the Unit's services, enabling enhancement and assistance to their very important parenting, partnership and family roles.

WAITING LIST

The need for parents and their infants to be admitted to the MABU is usually acute, i.e. same day or within 24 hours of referral. The high occupancy rate means that prompt admission is rarely possible, resulting in a waiting period of 3-14 days.



Mrs. Helen Marson with twins Madeleine and Emily.

During the year 180 families which had been assessed as suitable had to be refused admission due to lack of a vacant bed. These families were placed on the waiting list but finally cancelled their bookings. Our staff assisted the majority of these families and their referees to find alternative placements even though less appropriate to their needs.

Many of the waiting families who were unable to be found alternatives or chose to wait for admission were regularly counselled over the telephone by the MABU. One of the important services offered is the 24-hour telephone counselling undertaken by staff for former patients and families in need of help or advice. This is part of our open access policy and involves a good deal of trained staff time and expertise.

THE YEAR AHEAD

The MABU team looks forward to another challenging busy year during which we hope to assist even more families to effectively address problems which interfere with family functioning and unity.



Mr. & Mrs. Campbell proud parents of Hamish.

ACKNOWLEDGEMENTS

Sr. Kim Adams - a member of our staff - had a healthy male infant in June. On behalf of the MABU team, I wish her all the very best in her new parenting role.

The MABU welcomes Sr. Mary Fontana who brings with her a wealth of knowledge in both psychiatry and maternal and child health.

I would like to take this opportunity on behalf of the Unit's team to thank the QEC's management, notably Mr. Stephen Seymour; and consulting medical staff, especially Dr. Greta Danielson.

A vote of thanks also to QEC's ancillary staff - administration, kitchen, maintenance and domestic.

Finally I thank the MABU staff for the continuing help and support they readily offer me and for the high standard of care they provide our clients and families.

KAREN HOUGHTON Dip.App.Sc. Nurs., R.M.,
B.App.Sc.Nurs.Comm.Health & Maternal & Child Health

CHILDREN'S UNIT

This year has been one of many changes in the Children's Unit. The renovations to the kitchen, children's meals area, baby's play area, bathroom and office have been completed. Repairs to the ceiling and cold water system were commenced early June and completed early July this year.

We have had very positive feedback from parents, visitors and outside agencies about the renovations. Mothers have often commented about the relaxed and friendly atmosphere when they first enter the unit.

Not only have the renovations been aesthetically pleasing but they have also been functional, creating a very pleasant working environment for staff. The new pine baby cots and brightly coloured doona covers have helped to make the children's room and nursery more homely. Once again I would like to thank Mrs. Shaw and the Auxiliary for funding the renovations.

In the Children's Unit total admissions for the year were 424 as against 403 last year, the occupancy rate was 48.40% compared to 39.30% for 1986/87. The average length of stay was 7.47 days compared to 8.10 days in 1987.

In the two Care by Parent Units total admissions for the year were 154, two fewer than the 156 admitted in 1986. The occupancy rate was 70.27% compared to 76.09% last year and the average length of stay was 7.14 days compared to 7.80 in 1987. These improvements are in spite of the Units being virtually closed (excepting for crisis admissions) for almost two months late last year and six weeks this year.

Of these admissions approximately 50% would be categorized as social. These would include children admitted for maternal relief, whilst mother in hospital, under protection orders and waiting for foster care placements. This is a trend which needs careful monitoring.

The other 50% would be in the category of behavioural admissions, including infants/children with sleeping and feeding problems such as food allergies, colic, gastro-oesophageal reflux and failure to thrive for investigation. The majority of admissions to the Care by Parent Unit would fall into this category. We have successfully assisted many mothers in management of these problems.

Our demand for Care by Parent Unit beds has continued to outstrip our capacity. We hope to reduce the long waiting list next year, following a proposal of a new Care by Parent unit which Mrs. Shaw and the Auxiliary have kindly offered to fund.

Our objectives for 1989 are to continue to offer care, education and support for the children and their parents in our care; to increase our contacts with community agencies which assist with ongoing support of our clients; to collect data and evaluate:

- reasons for admission
- source of admissions, i.e. referral agencies
- type of follow up.



Sr. Mary Fontana weighing baby David Monterrosa.

We wish to welcome Jenny Simons to the unit. Jenny brings to us the experience of her general, midwifery and psychiatric nursing training. Her knowledge and experience caring for people with post-natal depression and psychiatric illness will assist all staff to plan appropriate management of the patient. Her role will also include follow up of the patient on discharge.

This year we have had a total of 96 students receiving supervised work experience. They include student mothercraft nurses from Footscray, Broadmeadows and Preston TAFE Colleges, General Nurses from Lincoln Institute and Preston Institute of Technology, State Enrolled Nurses from Mt. Royal and Year 10 & 11 students from participating colleges and high schools. Once again this has been mutually beneficial.

Ongoing staff education has been encouraged, provided by fortnightly lectures from visiting speakers from relevant medical, pharmaceutical and community groups.

Phyllis Anastasios, deputy charge nurse, attended the 1987 Midwifery Conference held in Amsterdam. She found this a most rewarding experience and passed on her knowledge gained to the staff within the unit.

Phyllis and I were given the opportunity to observe the Community Policing Squad at work. This was very educational for both of us!

The mothercraft nurses have attended seminars held outside the hospital on child-care, child-abuse, social issues.

All staff are encouraged to further their education. We were all very pleased when mothercraft nurse, Simone Herd, was accepted at Footscray Institute of Technology to commence her general nursing training in February this year.



Bathtime in Children's Unit.

A special mention should be given to mothercraft nurse, Sue Jackson, who has completed 10 years of dedicated nursing care at Q.E.C.

Lastly I would like to thank all the nursing staff for their hard work and support throughout this year. I feel we have a very good team with everyone working well and happily together, assisted by Dr. Danielson who guides and supports us. On behalf of the team I wish to take this opportunity to thank her.

KERRY ALLAN S.R.N., S.R.M.
Charge Nurse, Children's Unit

COMMUNITY OUTREACH NURSE

1987-88 has been a year of development and consolidation for this service.

During the last 12 months, 1000 telephone calls, 200 home visits, 200 hospital visits and 80 community contacts have been made by the Community Outreach Nurse (CORN). Approximately 20 referrals are received each month from the Mothers and Babies Unit and the Childrens Unit.

CLIENT FOLLOW-UP

The process of referral has become more refined in that all clients are visited by the Community Outreach Nurse whilst inpatients in QEC. This ensures that continuity of care is maintained. All patients discharged from the Mothers and Babies Unit are contacted by phone; a home visit may be made, depending on the client's progress at home. Staff give a verbal report to the Community Outreach Nurse and indicate which clients they feel will need a home visit. Home visits for these mothers can either be arranged prior to discharge or after discharge by phone.

Not all clients from the Children's Unit are referred to the Community Outreach Nurse – only those assessed by Children's Unit staff to require ongoing support would be followed up. Reasons for referral vary – they include the following:

- post natal depression
- personality disorders
- physically or intellectually disabled parents
- multiple births
- feeding problems in babies or toddlers
- ongoing behavioural problems such as night waking, fussy eating, tantrums
- single or teenage mothers
- court orders such as supervision orders.

Generally, any family which staff have concerns about, will be referred to the Community Outreach Nurse.

The follow-up period averages 6 – 8 weeks after discharge. This follow-up may include phone calls and home visits or just several phone calls. In a few cases follow-up has lasted 3 months but this is unusual. Follow-up is ceased when the mothers indicate it is no longer necessary, when other community supports have been arranged or when it is deemed unnecessary by the local Maternal & Child Health Nurse and the Community Outreach Nurse.

The client's Maternal & Child Health Nurse is contacted by phone and visited to ensure all support is coordinated. When follow-up ceases the client's M&CHN is notified by phone. Most nurses have expressed appreciation that such follow-up is available. In fact over the December/January break when a lot of Maternal & Child Health Centres were closed, CORN provided the only constant support for some families.

The Community Outreach Nurse has occasionally been requested by the Court to provide weekly supervision for some families until other agencies can be organised.

Requests have also been made by Q.E.C.'s medical and nursing staff for pre-admission assessment of clients suitability for admission. Where clients are not appropriate for admission, follow-up can be provided by CORN. This has been very helpful in several cases.

PROMOTION OF Q.E.C.

Some organisations visited:-

- Very Special Kids:* Support group for families of children with congenital abnormalities.
- Nursing Mothers' Association*
- Multiple Birth Association*
- Allergy Association*

Careforce: Keep families together and children at home. Sponsored by St. Johns' Home for Boys and Girls, Canterbury.

Cam Care: Camberwell Counselling and Care Service and Citizens Advice Bureau.

Citizens Advice Bureau

Carlton Community Health Centre

Chadstone Community Health Centre

Panda: Post & Ante Natal Depression Assoc.

Praps: Pregnancy & Parent Support Group.

Most of these groups have been extremely receptive and eager to learn more about the role and functions of Queen Elizabeth Centre. Up to date information is obtained from these organisations and passed on to Q.E.C. staff.

The Community Outreach Nurse has been guest speaker at several municipal Maternal & Child Health meetings, and hopefully this will continue, so that all Centre nurses within the metropolitan area will have the opportunity to meet with CORN.

PARENT-BABY-CHILD EXHIBITION

This was a "first" for Queen Elizabeth Centre – it was found to be very beneficial



Snr Const. Sharon Hunter, a member of Community Policing Squad and Sr Phyllis Anastasios with a new admission.

both for Q.E.C. to promote itself and also provided staff with the opportunity to update their information concerning other organisations.

This exhibition is to be repeated this year and should again prove very successful.

INSERVICE EDUCATION

Several seminars and courses have been attended. These have generally been of a high standard and very useful.

Finally, the new office is proving very successful – I would like to thank Mr. Seymour for his support.

I would also like to thank all staff for their support and encouragement over the last 12 months. I feel that the CORN position is becoming a well known community support for both families and health workers. I am looking forward to the next exciting 12 months.

PAM HESELEV, S.R.N., R.M.

Dip.App.Sci.Comm.Nurse (M&CH)

QUEEN ELIZABETH DAY NURSERY

The past year has seen a decrease in requests for over-3 year old places, however, the demand for places for younger children has been maintained, particularly for those under 18 months.

Nursing mothers who wish to breast feed and continue working, also families commuting from outer suburbs with very young children, prefer to have child care facilities close to their place of employment.

Due to rising costs, the Centre had to raise its fees in January this year, with a further small increase commencing on July 1st. The parents are aware of the increased running costs of the Centre, and our fees are now in line with those charged at similar day care centres.

The Parents Fund Raising Committee decided this year to have one major fund-raising effort. They held a "Spring Fair" with 12 other groups in the area. The Fair was held in October in the Queen Elizabeth Centre car park. The parents raised \$4,544.83 from the sale of homemade goods. A total of \$5,119.73 has been raised for the year – a very worthy effort by a small group of people in this economic climate.

We have again received useful and worthwhile help for the children and parents from several agencies in the area. We would like to thank the

social workers at the Melbourne City Council Resource Centre, Church of all Nations and Catholic Family Welfare and their Family Aides, plus the staff of the Early Childhood Development Programme. Dr. J. Sewell of the Royal Children's Hospital Ambulatory Paediatric Programme has again provided invaluable help and support to several families and staff, along with Sr. H. Morris in the Maternal & Child Health Centre.

Students from Prahran College of T.A.F.E., Phillip Institute and the Institute of Early Childhood Development were provided with child care experience during the year. Whilst the presence of students does create extra work, they also provide interest and new ideas for our staff.

The amalgamation of the Carlton Creche and Day Nursery with the Queen Elizabeth Centre should prove to be a stimulating time for each Centre.

The staff have provided a high standard of care and attention for both the children and their parents. I would like to thank them all for their support during the year.

MARY LINDEN, S.R.N.T.C.
Day Nursery Director

CARLTON CRECHE

I am happy to present this Annual Report for 1988 for the Carlton Creche at the beginning of a new era; the amalgamation with the Queen Elizabeth Centre.

The change at management level of both Committees was made trouble free for the staff and guaranteed future benefits for the Creche, however, as with any change, some apprehensions surfaced. Mr. Seymour arranged two beneficial meetings with the parents and staff.

The demand for child care at this Creche remains high and at the present time is especially strong for children under three years of age.

As usual there have been many visitors during the year, including students doing various courses pertaining to children's needs.

I wish to thank the Melbourne City Council for making available to us the following:

- the immunization team with monthly visits
- the excellent pre-school dental service
- the Jolly Bus

other specialized services which we have utilized from time to time – i.e. Children's Resource Centre, Kensington Town Hall & Library facilities.

Also I wish to thank both Committees for their kindness to us and for supplying, very generously all the necessities that made the day-to-day management so much easier. To all others concerned with the affairs of the Creche, our gratitude for their help and support.

In conclusion I would like to praise the staff for their diligence towards their work and thank them for co-operating with each other and myself – we have had a peaceful year.

JOAN LENAGHAN, S.R.N., S.R.M., M. & C.H.N.
Director

The comparative figures for the past three years are set out below.

	87/88	86/87	85/86
Births Notified	90	102	99
Babies Enrolled (born current financial year)	93	98	100
Other Enrollments	77	69	82
Total Active Records (Individuals Attending)	366	365	437

Boundary restructuring of all Melbourne Maternal & Child Health Centres took effect from October, 1987. This alteration was calculated to reduce this Centre's birth notifications to approximately 80-89 per annum. It will require one or two more years to determine the fluctuations which reflect normal population changes and allow for the fact that some families now allocated to other centres are choosing to enrol new babies here along with their older children.

I have reviewed the histories of children under 2 years of age who attend the Centre and have obtained a useful overview of the current Centre users. These records show that approximately half these families are Australian or of English speaking origin. The other half are migrant families with a few temporary residents from other countries either studying in Melbourne or on an exchange with one of the hospitals or educational institutions.

The following table gives an overview of population.

Australian Families: 83

37 of these are two parent families housed in private accommodation, many from professional, business or student/academic backgrounds.

44 families are low income or lone parent families or have other social stress factors.

It is not possible to draw clear cut distinctions between these groups but it is essential to make some assessment of the differing needs they present.

Countries of Origin of Overseas Born Parents

Vietnam	25
Lebanon	15
Egypt	7 = total 22 Arabic speaking families
Turkey	15
Chile	7
El Salvador	3 = total 10 Spanish speaking families
Malaysia	5
Mainland China	4
Samoa	3
Yugoslavia	3
Great Britain	3
Japan	2
Greece	1
Thailand	1
Poland	1
Morocco	1

Monthly interpreter sessions are still held for Vietnamese, Arabic and Turkish speaking families. The telephone interpreter is invaluable at other times. It is possible to book the Health Interpreter Service workers for special individual appointments such as home visits, doctor and Family Planning and dental appointments.

The Carlton area is fortunate at present in having support workers for the Turkish, Vietnamese and Arabic populations and I have been able to use these workers quite freely.

The Spanish speaking community is a growing one and is as yet without special services in Carlton although close to the Spanish community focus in Johnston Street, Fitzroy.

The Queen Elizabeth Centre provides 10 sessions each week and these are allocated to meet the diverse needs of this area. Four sessions are provided for individual consultations at the Centre and one special consulting session is reserved for the interpreter attendances. A flexible session is used for consultations by appointment and for parent education.

One session is set aside for Group activities, usually preceded by my attendance at the local support agencies intake meeting or visit from the M.C.C. Nurse Advisor. The session is followed twice monthly by the QEC staff meetings.

Two sessions each week are provided for home visiting and this may need to be extended as many local ethnic groups require home care for the first month following birth. The availability of local interpreters to assist with these visits increases their quality but also requires more time.

The final session is available for meetings and hearing screening sessions, one of which is held at Q.E.C. and the other spent assisting the Maternal & Child Health nurse at East Melbourne or South Yarra Centres. I attempt to maintain contact with the local kindergartens, Day Care and Occasional Care Centres.

The Centre's service to the local families is enriched by the provision of several other health services from this venue. Dr. M. Spence & Sr. C. Sorell provide a weekly Family Planning Clinic. Dr. J. Sewell has continued to contribute her knowledge and support through the Royal Children's Hospital Ambulatory Paediatrics programme. The M.C.C. Pre-School Dentist provides a fortnightly session and the immunisation team visits monthly. The audiologist from the Victorian Health Department still provides a monthly session.

There is a move in maternity hospitals towards the early discharge of mothers and new babies, 2 - 5 days after the birth. If this is implemented, extended home visits may be more frequent, to assist with breast feeding, help mother to develop some of the basic child care skills and advise on her own post-natal health. However these issues are being addressed by the Health Department and Domiciliary and Royal District Nursing Services may have to be increased to cover this area.

I look forward in 1989 to the incorporation of the Early Childhood Development Programme team into the Queen Elizabeth Centre and the integration of the overall services.

HELEN MORRIS, S.R.N., DIP.APP.SCI.(C.H.N.), EC.N.A.
Maternal & Child Health Nurse

FAMILY PLANNING CLINIC

The Family Planning Clinic has had a rewarding and successful year with attendances well up to standard. Ethnic groups have again been well represented.

We are grateful for the co-operation of Miss Helen Morris, Infant Welfare Nurse, the administrative staff of the Queen Elizabeth Centre and the Central Interpreter Service.

This year the Clinic undertook a special Papanicolaou smear day which proved very popular indeed and had to be extended to three days to cope with the demand. We would like to thank Miss Judith Dunbar for her enthusiasm and invaluable help in organising this project.

The Clinic is becoming more widely known in the area. It provides a free and confidential service to both male and female members of the

community in a relaxed and informal setting and advice and medical supervision is undertaken in all methods of birth control. Services include cervical smears, breast examination, pregnancy testing and counselling, Rubella immunisation, advice on infertility, special referrals including vasectomy and menopause counselling.

We look forward to another year of growth and expansion in the community and to furthering education in our own special sphere of preventive medicine.

DR. M. SPENCE B.A., M.B.B.S.

Family Health and Support Branch
Community Services Victoria

SR. C. SORELL, S.R.N.

THE QUEEN ELIZABETH CENTRE AUXILIARY

Once again it has been an interesting year for the Auxiliary and we are pleased to welcome a very enthusiastic new member, Judy James.

My most sincere thanks to Colleen Meldrum and Judy Watson who have taken on the positions of President and Vice-President of the Auxiliary and will now be busy organising interesting and varied functions. This is a wonderful help to me as I now look to further forms of fundraising for the Queen Elizabeth Centre's development.

Patti Fellows continues with efficiency and enthusiasm as Secretary and she has our gratitude.

The renovated Children's Unit has functioned well according to staff reports and the Auxiliary now plans to update and improve the children's play area.

We have invested other monies raised to assist with major future developments.

The Auxiliary wish me to thank all who have supported us during the past year and I know you will continue to support Colleen and Judy in their efforts during the coming year.

We also thank most sincerely those who donated their time and energy in sponsoring

functions for us including Coora Cottage and Bunty Gordon International, both for the second year and both generously offering to support us again in the coming year. At the time of writing this report we are all looking forward to the Plus 2 Parade and Luncheon on 5th September, which we know will be a great success.

It will be a busy last few months of the year with several functions yet to come. There will be a Jazz Night (with dinner) at the Old Melbourne Gaol, a glamorous Masked Dinner Dance aboard the South Steyne and a luncheon at Sage's Cottage. Anyone interested in joining us for any function please enquire at Queen Elizabeth Centre.

Our administrative staff have again been supportive and helpful and all have our sincere appreciation.

MRS JUNE SHAW

President



At the opening of Children's Unit.
L to R: Mrs Judy Watson, Mrs. Hellie Secker, Mrs Patti Fellows,
Mrs Dawn Ferguson.

AUXILIARY

Maria Bernardi
Kath Byers
Patti Fellows
Dawn Ferguson
Judy James
Cec Mangan
Joan Matthews
Maureen Melbourne
Colleen Meldrum
Rita Reynolds
June Shaw
Eve Skolnik
Lorraine Smith
Jan Spooner
Christine Tarascio
Judy Watson

THE QUEEN ELIZABETH CENTRE AUXILIARY Continued

CONTRIBUTORS

- Pipsqueak Children's Wear
- Myer Lego
- Cliche Lingerie & Leisure Wear
- Coora Cottage Herbs
- Dust Bowl Tennis Day
- Bunty Gordon International
- David Medwin
- Petersville
- Socomin
- Paint n' Powder



Part of the newly renovated Children's Unit. A major project of \$80,000 undertaken by the QEC Auxiliary.

STAFF LIST

CHIEF EXECUTIVE OFFICER

S. Seymour

DIRECTOR OF MEDICAL SERVICES

Dr. G. Danielson

A/DIRECTOR OF NURSING

M. Yeatman

FINANCE OFFICER

K. Lumley

HONORARY PUBLIC RELATIONS OFFICER

P. Fellows

ADMINISTRATIVE

G. O'Keefe, R. Fusinato, S. Kirkland

DAY NURSERIES

M. Linden (Q.E.C.)

J. Lenaghan (Carlton Creche)

MATERNAL & CHILD HEALTH CENTRE

H. Morris

COMMUNITY OUTREACH NURSE

P. Heselev

KINDERGARTEN TEACHER

J. Travis

REGISTERED NURSES

K. Adams, K. Allan, P. Anastasios, M. Cordner, C. Cottier, R. Fairweather, M. Ferres, M. Fontana, A. Hegarty, K. Houghton, R. Lusins, J. McKay, J. McNaught, N. Parks, A. Poulter, J. Simons, M. Tuxworth.

MOTHERCRAFT NURSES

A. Abernethy, H. Barrett, S. Bartlett, S. Brown, P. Dent, W. Didjurgies, J. Dimech, J. Donald, P. Dunne, B. Eastgate, E. Fabel, T. Frawley, C. Gooley, U. Hapke, L. Ross-Henry, S. Herd, S. Jackson, M. Jennar, A. Johnson, L. Kyrou, V. Lane, J. Le Maistre, F. Matthews, S. Mayne, K. McCauley, J. Moody, C. Phillips, M. Smith, M. Trewame, J. Vizard, J. Whitten, G. Winzer, J. Wright

CHILDCARE WORKERS

L. Jones, L. Pollard

CHILDCARE ASSISTANTS

K. Blackley, L. Burgo, J. Devonport, J. Felton, L. Jones, D. Slimmon

HOUSEKEEPING

R. Stringer, D. Alexiadis, V. Argyrou, D. Champion, H. Koliou, K. Koliou, S. Kostas, M. Malovic, L. Scicluna

CATERING

I. Preston, L. Maynard, D. Pretty, M. Wilkins, J. Tongs (maternity leave)

MAINTENANCE

N. Wilson, R. Mundy

* Included in the above list are the Carlton Creche staff. We welcome them to the Q.E.C. team.



Some members of our Housekeeping team enjoying themselves at a staff farewell party.



Nurse Ursula Hapke preparing formulas for babies.

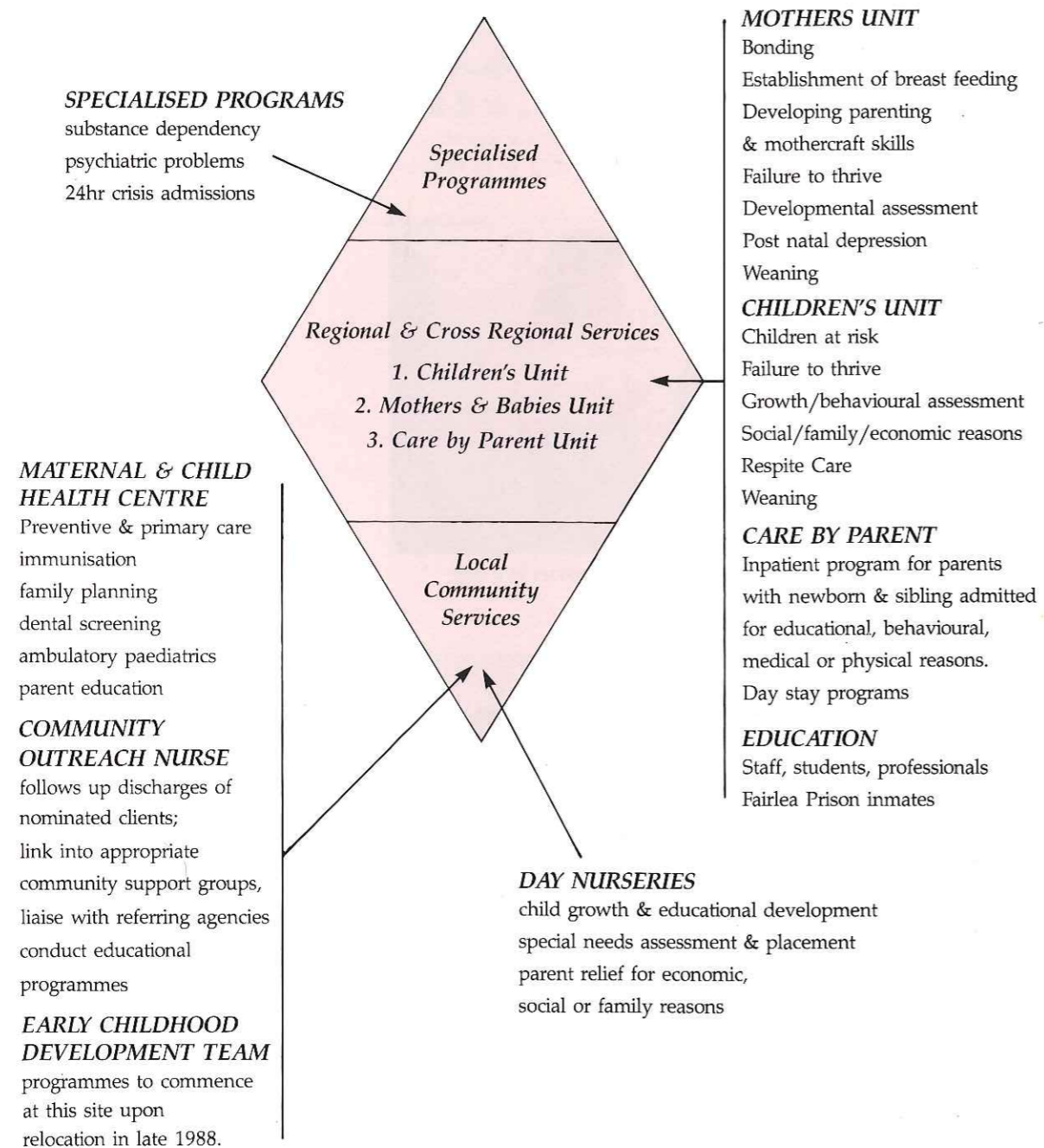


Nurse Barrett, Sr. Lusins and Nurse Abernethy checking their rosters.

THE QUEEN ELIZABETH CENTRE SERVICE PROFILE

The specific combination of hospital inpatient, child and family health and child care services provided through QEC is unique in Victoria. QEC's services cover: local community,

regional and cross-regional health areas as well as specialised programmes to which patients are referred from throughout Victoria.



STATEMENT OF ASSETS AND LIABILITIES AS AT 30 JUNE 1988

	1987	1988		1987	1988
	\$	\$		\$	\$
Hospital Capital		1,022,675		972,997	
Day Nursery Capital		314,798		300,689	
Specific Purpose Funds -					
Hospital & Day Nursery	9,251				
Emergency Care	355				
Olney Prize	1,361				
M. E. White Trust	1,818	12,785		5,892	
Operating Fund					
Deficit for year (1987 Surplus \$7,384)		46,578			
Deduct Increase in Stores (1987 \$2,838)	4,738				
Capital Transfers - 1987 Deficits Health Centre \$20,242 (Last Year \$26,348) and Day Nursery \$1,048 (Last Year NIL)	21,290				
Balance 1.7.1987 (Last Year Dr. \$17,150)	19,420	45,448	Dr. 1,130	19,420	
TOTAL CAPITAL AND FUNDS		<u>\$1,349,128</u>		<u>\$1,298,998</u>	
represented by:-					
CURRENT ASSETS AND INVESTMENTS AT COST					
Specific Purpose Funds					
Cash at Bank	11,186				
Investments	1,599	12,785		5,892	
Capital Funds					
Cash at Bank	10,823				
Deposits at Call	203,000				
Savings Investment Accounts	15,651				
Investments	208,000	437,474		378,054	
National Australia Bank - Operating Fund		5,006		(39,246)	
Cash in Hand		540		260	
Stores on Hand		10,793		6,054	
Income Receivable and Prepayments		21,388		127	
Debtors		25,880		46,501	
Deposits at Call - Operating		165,000		185,000	
Savings Bank Investment A/c - Operating		25,805		2,039	
		<u>704,671</u>		<u>584,681</u>	
FIXED ASSETS					
Buildings at Cost		761,136		761,136	
Plant, Equipment & Motor Car at Cost	138,863				
Less Provision for Depreciation	57,071	81,792		92,366	
		<u>842,928</u>		<u>853,502</u>	
TOTAL ASSETS		<u>\$1,547,599</u>		<u>1,438,183</u>	
CURRENT LIABILITIES					
Sundry Creditors and Accruals	68,063			32,737	
Provision for Annual Leave	89,588			74,213	
Provision for Long Service Leave	40,820			32,235	
		<u>198,471</u>		<u>139,185</u>	
NET ASSETS		<u>\$1,349,128</u>		<u>1,298,998</u>	

**INCOME AND EXPENDITURE STATEMENT - OPERATING FUND
FOR THE TWELVE MONTHS ENDED 30TH JUNE, 1988**

		1987	1988
		\$	\$
INCOME			
Commonwealth and State Government Grants	1,485,576	1,299,184	
Patients' Fees	217,671	196,916	
Day Nursery Fees	106,280	87,095	
Government Subsidy - Day Nursery	68,675	109,280	
Boarders	-	3,768	
Cost Recoveries	2,699	2,997	
Donations	305	194	
Interest Received	28,433	16,909	
Meals and Accommodation	3,686	1,699	
Isabel Younger Ross Memorial Hall - Net Income	17,472	11,963	
	<u>1,930,797</u>	<u>1,730,005</u>	
EXPENDITURE			
Bad Debts	575	1,369	
Salaries and Wages	1,477,870	1,282,050	
Visiting Medical Officers	11,133	16,380	
Superannuation	7,205	2,397	
Consultants' Fees	18,000	10,000	
Food Supplies	49,028	43,075	
Medical and Surgical	8,590	6,256	
Fuel, Light and Power	28,253	28,789	
Domestic Charges	56,415	51,243	
Maintenance	152,188	60,570	
Administrative	151,840	192,042	
Depreciation	14,941	10,683	
Provision for Long Service Leave	1,337	17,767	
	<u>1,977,375</u>	<u>1,722,621</u>	
NET DEFICIT (INCOME) FOR YEAR - TRANSFERRED TO OPERATING FUND	<u>\$46,578</u>	<u>(7,384)</u>	

NOTE: Capital Transfers, previously shown in the Income and Expenditure Statement, are now shown in the Operating Fund section of the Statement of Assets and Liabilities. This change in accounting policy has been introduced in order to show more clearly the operating result for the year.

AUDITOR'S REPORT

I report that I have examined the Accounts of The Queen Elizabeth Centre for the year ended 30th June 1988.

These Accounts comprise the Statement of Assets and Liabilities and the Operating Fund Income and Expenditure Statement.

In my opinion, the Accounts are properly drawn up in accordance with the requirements of the Health Department Victoria so as to give a true and fair view of the Institution's financial affairs as at 30th June 1988 and of the results of its operations for the year ended on that date.

I. L. MURRAY

Chartered Accountant

8th August, 1988

COMPARATIVE FINANCIAL STATEMENT

Operating Fund	1984	1985	1986	1987	1988
INCOME	\$	\$	\$	\$	\$
Meals and Accommodation	12,723	9,390	5,928	1,699	3,686
Donations	4,391	3,684	487	194	305
Child Endowment-Family Allowance	290	519	782	-	-
Day Nursery Fees	66,005	75,283	84,934	87,095	106,280
Government Subsidy-Day Nursery	58,231	66,064	100,764	109,280	68,675
State Government Grants	742,171	1,024,100	1,114,850	1,281,980	1,459,977
Municipal Grants	18,256	16,074	17,121	17,204	25,599
Patients' Fees	261,394	85,810	112,591	196,916	217,671
Boarders' Fees	4,640	2,495	4,120	3,768	-
Isabel Younger Ross Memorial Hall-Net Income	8,601	12,674	8,065	11,963	17,472
Cost Recoveries	9,647	2,754	3,319	2,997	2,699
Interest Received	11,637	7,147	14,174	16,909	28,433
	<u>1,197,986</u>	<u>1,305,994</u>	<u>1,467,135</u>	<u>1,730,005</u>	<u>1,930,797</u>
EXPENDITURE					
Salaries and Wages	1,008,914	1,033,574	1,103,074	1,282,050	1,477,870
Visiting Medical Officers	6,433	8,120	13,354	16,380	11,133
Superannuation	5,557	4,705	2,884	2,397	7,205
Consultants' Fees	-	-	22,520	10,000	18,000
Food Supplies	31,639	31,112	39,517	43,075	49,028
Medical and Surgical	5,176	4,022	5,963	6,256	8,590
Fuel, Light and Power	31,682	28,334	28,762	28,789	28,253
Domestic Charges	44,072	49,169	50,533	51,243	56,415
Maintenance	22,914	58,192	74,318	60,570	152,188
Administrative	95,288	108,613	138,451	192,042	151,840
Depreciation	5,522	5,551	5,052	10,683	14,941
Provision for Long Service Leave	4,578	8,521	10,655	17,767	1,337
Bad Debts	1,590	971	1,778	1,369	575
	<u>1,263,365</u>	<u>1,340,884</u>	<u>1,496,861</u>	<u>1,722,621</u>	<u>1,977,375</u>
NET DEFICIT (SURPLUS) TRANSFERRED TO OPERATING FUNDS	<u>65,379</u>	<u>34,890</u>	<u>29,726</u>	<u>(7,384)</u>	<u>46,578</u>

CAPITAL MOVEMENTS - YEAR ENDED 30TH JUNE 1988

HOSPITAL CAPITAL

Balance at 1st July 1987		\$972,997
Add Interest on Investments	38,084	
Donations	<u>31,836</u>	69,920
		<u>1,042,917</u>
Deduct 1987 Health Centre Deficit transferred to Operating Fund		<u>20,242</u>
Balance at 30th June 1988		<u>\$1,022,675</u>

DAY NURSERY CAPITAL

Balance at 1st July 1987		\$300,689
Add Interest on Investments	8,497	
Parents' Committee Fund Raising	<u>6,660</u>	15,157
		<u>315,846</u>
Deduct 1987 Deficit transferred to Operating Fund		<u>1,048</u>
Balance at 30th June 1988		<u>\$314,798</u>

SPECIFIC PURPOSE FUNDS

Balance at 1st July 1987		\$5,892
Add Interest on Investments	193	
Donations	<u>6,700</u>	6,893
Balance at 30th June 1988		<u>\$12,785</u>

CONTRIBUTORS

THE QUEEN ELIZABETH CENTRE

	\$
Estate of the late George Adams	1,000.00
Trustees of the late Edward Wilson	500.00
Pethard Tarax Charitable Trust	1,000.00
Miss J.S. Fraser	20.00
Mrs. W.M.K. Stephens	50.00
Lord Mayors Fund	4,800.00
Hospital & Charities Sunday Committee	200.00
Eli Lilley Australia Pty. Ltd.	230.16
Mrs. I.D. Wharrie	5.00
Helen M. Schutt Trust	10,000.00
The Ian Potter Foundation	500.00
City of Springvale	500.00
The Flora & Frank Leith Charitable Trust	2,000.00
Anonymous	500.00
David Syme & Company Limited	150.00
Collier Charitable Trust (Lord Mayor's Fund)	4,000.00
Mr. A.J.G. Sinclair (Lord Mayor's Fund)	50.00
Thomas Baker (Kodak), Alice Baker & Eleanor Shaw Benefactions	1,000.00
Estate of the late G.F. Pedersen	2,326.07
Mr. Campbell McComas	500.00
Mr. & Mrs. R. Rapke	10.00
Mr. R.N. Walford	50.00
Mr. J.D.B. Wells	1,000.00
Richardson Vicks Pty Ltd (Milton)	100.00
	<u>\$30,491.23</u>

SPECIFIC PURPOSES

H.V. McKay Charitable Trust	2,500.00
City of Caulfield, Baby Health Centres Ladies Committee	200.00
Estate Werge Batters	4,000.00
	<u>\$ 6,700.00</u>

VICTORIAN BABY HEALTH CENTRES ASSOCIATION

Estate E.G. Batchelor	772.54
Estate of the late Sir Walter Leitch	557.48
Joe White Bequest	300.00
	<u>\$ 1,630.02</u>
DAY NURSERY	6,660.00
COMMITTEE DUES	20.00
TOTAL	<u>\$45,501.25</u>

BUILDING & DEVELOPMENT FUND

E & K Christensen	5,000.00
Bramble Industries Ltd	10,000.00
Linfox Transport Australia Pty Ltd	500.00
J. Gadsden Australia	200.00
Kraft Foods Ltd	200.00
Heinz Food Company Ltd	100.00
The Gandel Charitable Trust	1,000.00
Smorgon Consolidated Industries	250.00
McMullin Nominees Pty Ltd	50.00
The Jack Brockhoff Foundation	5,000.00
Mrs. Gertrude Rubinstein	100.00
Elisabeth Murdoch Trust	1,000.00
J.B. Were & Son Charitable Fund	1,000.00
Mr. A.C. Goode	20.00
Petersville Australia Ltd	500.00
Mr. J. Shaw	600.00
Trustees of the late Edward Wilson	500.00
	<u>\$26,020.00</u>